## Saskatchewan Library Association

2019 - 2020 Annual Report





Saskatchewan Library Association 2019 - 2020 Annual Report © Saskatchewan Library Association, 2020

Design and Layout: Stephanie Campbell

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SLA is located on Treaty 2, 4, 5, 6, 7, 8, and 10 territory and traditional homelands of the Metis - an important part of our past, and a crucial part of our future.

#### LIBRARIES **TRANSFORM®**

## **VISION**

The vision of the Saskatchewan Library Association is to build and engage a library and information community that is an active force in Saskatchewan's social. economic, and cultural development.

## **MISSION**

The Mission of the Saskatchewan Library Association is to be the recognized voice of and support to Saskatchewan's library communities.

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## Roles of the **Association**

The Saskatchewan Library Association achieves this mission by fulfilling the following roles:

- **Encouraging communication and** fellowship among members, library staff, and others;
- Fostering continuing education for library staff;
- Identifying and responding to issues and situations that affect library staff and libraries;

- Supporting the principles, standards, and practices that are essential to the provision of excellent library service;
- Promoting cooperation among libraries;
- Promoting the awareness of libraries as integral parts of their communities;
- Partnering with other cultural organizations in promoting the cultural development of the province;
- Partnering with other library associations to achieve common objectives.

## Statement of Beliefs and Principles

- 1. The Saskatchewan 2. The Saskatchewan 3. The Saskatchewan **Library Association** is a province-wide, volunteer, nonprofit organization mandated to further the development of library service.
- **Library Association** is a general rather than an exclusively professional organization that includes as members: individuals, institutions, and organizations who share a common interest in library service.
- **Library Association** believes that:

- Library staff recognize the diversity of viewpoints in society; they encourage the free exchange of ideas and knowledge and as such they must operate in an environment of intellectual freedom;
- Library staff nurture an informed democracy and a compassionate pluralism;
- Library staff are committed to literacy and lifelong learning;
- Library staff possess both general and specific knowledge and are skilled in its application in an information environment;
- Library staff are key to accessing library resources and information and to fostering new experiences and discoveries;

- Libraries are better supported by the unified efforts of an umbrella organization which can bring together key constituents members; government funding agencies, other organizations, and library users;
- Libraries of all kinds are fundamental to the cultural, educational, recreational, economic, and political well-being of the people of Saskatchewan:
- Libraries are valuable assets to the community by adding to and reflecting the quality of life in the community.

# **President's**Report

he past year as president has been like a homecoming for me as I was president (under the old Board structure) in 2007. It has been a time of both familiarity and of newness. A lot has changed — the Board structure, office staff, policy, procedures, and processes. I have seen definite growth and development. I continue to be amazed by the amount of work that goes into making SLA the excellent organization that it is. As volunteers and members, we are not always aware of the amount of work that the office staff, Dorothea, Anne, and Marina, do to keep the business of SLA going and developing.

My year started with the changeover meeting in June when, we as the new Board, learned as much as we could from the outgoing Board. It has been a great year of learning for us; we had two Board members continue their terms, and we added six new Board members, including me. I have enjoyed working with my fellow Board members, many of whom I did not previously know very well or at all. Despite the fact that we were facing such a large collective learning curve, we carried on the work of the previous Board and moved forward with a number of initiatives. Many thanks to the outgoing Board and the SLA staff who provided us with such a strong foundation.

The outgoing Board completed a strategic plan that was taken to the members for feedback — both at the 2019 conference and subsequently online. We were able to officially adopt that strategic plan which has guided our work over the past year. From here, the operational plan was created to guide the work of the office staff and Board on a day to day basis.

Another major piece of work that has stemmed from the strategic plan is the development of an overall communication strategy for SLA. We had facilitated discussions with the Board, staff, Communications Committee members, and a few additional members. The process has been engaging and exciting and I look forward to having a communication plan to strengthen our communications.

It was a busy fall as Dorothea, Anne, and Marina worked very hard and put together a very strong funding request to SaskCulture for our three-year

operating grant. Darrell Yates also put in a lot of work to ensure the submission reflected our current financial status and funding to support our future plans.

This past year was one of outreach for SLA. We connected with the Saskatchewan Library Trustees Association and met with their President, Michael Morrow, to explore opportunities to better work together to ensure the messaging and mutual interest of the two associations was consistent. We also continued meeting in person with some of our institutional members — this has been a great way to get to know them and to ensure that we are best meeting their needs. We aim to meet with one or two institutional members per year. Beyond that, SLA also met with the Saskatchewan Regional Public Library Directors. This was a great start to a fruitful and ongoing conversation with some of our institutional members. We also met with the Deputy Premier and Minister of Education, the Honourable Gordon Wyant, which was a positive way for us to get the message of libraries and SLA onto the government table.

Some other developments that took place over the last year include a physical move of the SLA office. We moved within the Greystone Building in Regina from the basement office, where we had been for as long as I have been working as a librarian in the province, to two main-floor connected offices with natural light.

SLA programming continues to be exciting and innovative. We just had the launch of the 4th One Book, One Province (OBOP) Saskatchewan program. Each year, the program has grown and this year is no exception. Anne and the Committee developed even more partnerships, including one with the Museum Association of Saskatchewan, which enabled us to create a video of a reading by Candace Savage, the author of this year's OBOP book. The video was shared with libraries and communities across the province, enabling us to be more inclusive in our programming. In addition to that, we saw many libraries take advantage of grants for Saskatchewan Library Week and Culture Days.

Finally, I want to note some of the things that we have done directly for members. Surely all the initiatives above are for the benefit of our members, but SLA has also been working hard to develop even more tangible benefits for individual members. Discounts at hotels, at McNally Robinson, and Michaels in Regina as well as access to hundreds of discounts on travel, rental cars, entertainment, etc. through Perkopolis are now available for individual members.

I thank you for the opportunity to serve as your president with an association that I so believe in. Thank you also to the Board and office staff, with whom we have accomplished so much.

Amy Rankin President "I CONTINUE TO BE AMAZED
BY THE AMOUNT OF WORK
THAT GOES INTO MAKING
SLA THE EXCELLENT
ORGANIZATION THAT IT IS."

– AMY RANKIN SLA PRESIDENT



# **Executive Director's**Report

n this annual report you will find highlights of the organization's work during 2019 – 20. It is important to acknowledge that much of the work is supported and advanced through the committee structure. Our gratitude is extended to the chairs of internal SLA Committees and committee members who support SLA's agenda. Our appreciation is also extended to SLA members who serve on external committees. Your participation brings the voice of Saskatchewan libraries to a range of forums and thereby extends our ability to contribute.

Based on the work of the 2018 – 19 Board of Directors, combined with contributions from the membership, the 2019 – 20 Board of Directors approved the Strategic Plan 2019 – 23. The strategic priorities are:

- Communication and Advocacy
- Stakeholder and Member Engagement
- Support Educational & Learning Opportunities
- Sustainable Healthy Organization

Completion of the Lifecycles Capacity Building project, along with strategic planning provided a foundation for both our operational plan and the development of an application to SaskCulture for funding for the next three years.

Key areas of focus over the 2019 – 20 year include:

- Expanded and strengthened partnerships and collaborations;
- Continuing and advancing strategies to engage our members;
- Identifying gaps in programming and planning to address the gaps;
- Continuing systematic advocacy efforts with decision makers and leaders through dialogue and information dissemination;
- Identifying and responding, as possible, to organizational risks (financial, technological, and operational);
- Policy work to address gaps that have been brought forward through committee work or member input;
- Supporting professional development opportunities for membership.

Finally, our most sincere appreciation is extended to Amy Rankin and the Board of Directors for their leadership over the year. A special thank you goes to retiring board members, Lukas Miller, Linda Winkler, and Christina Winter for their contribution. Gratitude is also extended to my colleagues Anne Pennylegion and Marina dos Santos Candeia for their dedication to the mandate of SLA. Their hard work and creativity have strengthened the organization and supported our ability to contribute to the library community in Saskatchewan.

Dorothea Warren Executive Director

"THE 2019 – 2020
FISCAL YEAR ENDED
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SURPLUS, GLEANED
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FISCAL PRUDENCE
AND SAGACIOUS
PLANNING."

- DARRELL YATES TREASURER

# **Treasurer's**Report

t has been a pleasure and privilege to serve you in the capacity of Treasurer. I commend the hard work and dedication of the other Board members, Committee members, SLA staff, and those whose previous Board service laid the foundation which enabled the association to thrive in 2019 – 2020 — operationally as well as financially.

The 2019 – 2020 fiscal year ended with a modest surplus, gleaned primarily from a combination of fiscal prudence and sagacious planning. Though total revenue was lower than the previous fiscal year, funds derived from programs and services surpassed budgeted expectations, yielding stability overall. Many in our vocation leverage the advantages of institutional membership; therefore, I would be remiss if I were not to encourage continued individual support.

2019 – 2020 marked the renewal of our three-year Annual Global Funding application to SaskCulture. Our submission included a three-year budget, requesting an increase that reflects SLA's 2019 – 2023 Strategic Plan; a plan driven by SLA's mission, vision, and values. Thanks are extended to Dorothea, Anne, and Marina for the hard work they put into ensuring a strong application, as well as their diligence year-round.

Gratitude is extended to SaskCulture, whose significant financial support provides SLA with the means to support libraries and library community development throughout the province.

Finally, thank you to the membership for your faith and trust. 2019 – 2020 marked my first year of a two-year term. Looking forward to next year, SLA will continue to discuss ideas for how we can generate revenue and mitigate operational expenses and be thereby better enabled to offer you — our members — continued supports that meet you at your point of need.

Darrell Yates Treasurer



## COMMITTEES

## Advocacy

Thank you to committee members: Nicole Bergen (Saskatoon Public Library), Lukas Miller (Saskatchewan Health Authority), Shevaun Ruby (Moose Jaw Public Library), Megan Ashcroft (University of Regina), Marina dos Santos Candeia (SLA), and Dorothea Warren (SLA).

SLA's advocacy efforts for 2019 – 20 included a number of annual communications efforts to keep Saskatchewan libraries front and centre in the minds of our province's politicians and library stakeholders. In addition to written communication with politicians, a meeting with Deputy Premier and Minister of Education, Honourable Gordon Wyant provided an opportunity to discuss key issues and opportunities in library systems.

SLA was involved in committee work through the Partnership to compile a list of advocacy and communications documents used by library associations across Canada. This is a helpful reference document and provides models for SLA development: <a href="mailto:saskla.ca/advocacy/advocacy-toolkit">saskla.ca/advocacy/advocacy-toolkit</a>.

The Committee reviewed the Advocacy and Communication sections of the SLA website and recognizes that the information may need to be revised on an ongoing basis.

Anthony Woodward
Vice President Advocacy and Development
Chair of the Advocacy Committee

## Continuing Education

Thank you to committee members: Cara Bradley (University of Regina), Beth Cote (Saskatoon Public Library), Alan Kilpatrick (Law Society of Saskatchewan), Amy Rankin (RCMP Depot), Robert Thomas (University of Regina), Christina Winter (University of Regina), and Marina dos Santos Candeia (SLA).

The Continuing Education (CE) committee had an active year in 2019 – 2020. The committee promotes all professional development opportunities that are offered through the Education Institute. The committee is also responsible for promoting the association's CE grants, adjudicating applications, and selecting recipients. Through its work, the committee strives to provide members with relevant educational and professional development opportunities. Details about the grants are available on the SLA website: saskla.ca/continuing-education/continuingeducation-grants.

The committee received ten applications from SLA members in Summer 2019 and Winter 2020. Five CE grants were awarded:

**Category One:** Lindsay Baker and Stephanie Jeanes, both to attend the Ontario Library Association Super Conference.

**Category Two:** Chinook Library Region, Mental Health First Aid Basic Certification

**Category Three:** Catherine Myhr, Stephanie Jeanes, and Missy Priebe to attend the SLA Conference.

The Committee is also responsible for adjudicating the Maureen Woods Educational Bursary.

I would like to recognize all who submitted applications and congratulate the recipients.

Tasha Maddison
Chair of Continuing Education Committee

## **Fundraising**

Thank you to committee members: Nicole Bergen (Saskatoon Public Library and SLA Member at Large), Chantel Doerksen (Saskatchewan Parks, Culture, and Sport), Anne Pennylegion (SLA) and Dorothea Warren (SLA).

Prior to last year's AGM, the Board approved a changein-scope document, providing direction to the Fundraising Committee and placing the emphasis on revenue generation through improvements to those efforts already being performed

The Committee has met several times over the past year. Though enhancing existing efforts has taken priority, discussion of new ideas has proven beneficial to engaging committee members and maintaining their commitment. Work continues on a variety of fronts:

- Identification of grants that align with the supports SLA provides:
- Recognition of in-kind contributions and continued development on a schedule of benefits to attract more contributors:
- Research into planned giving;
- Maintenance of modest inventories for unique merchandise available for purchase by members;
- Heightening the visibility of donation opportunities and individual donor recognition.

These initiatives, by their nature, will necessarily involve and engage other committees (such as Advocacy, Conference Planning, and Communications) and the committee is excited to see the fruits of our labour.

Darrell Yates
Treasurer and Chair of Fundraising Committee

## Engagement

Thank you to committee members: Lukas Miller (Saskatchewan Health Authority), Amber Daigneault (Provincial Library and Literacy Office), Chasity Berast (Saskatchewan Polytechnic), Marina dos Santos Candeia (SLA), and Dorothea Warren (SLA).

The committee continued to explore increasing member benefits through contacting businesses and other ventures. To date, individual members benefit from discounts at McNally Robinson Booksellers in Saskatoon, Perkopolis, DoubleTree by Hilton Hotel & Conference Centre Regina, Hilton Garden Inn Saskatoon, Travelodge Hotel by Wyndham Saskatoon, and Goodlife Fitness. In 2020, a member discount at Michael's Regina was added. Individual members are also eligible to serve on the Board of Directors, various committees and networks and are eligible for continuing education grants and discounted rates for The Partnership's Education Institute

SLA contacted participating library directors and provided information packages regarding the benefits of SLA membership to be directed at new and recent hires. The purpose is to encourage increased individual memberships for those library workers who may not be aware of the value of the association.

The Committee instituted a new project called the Buddy Program at the 2019 Saskatchewan Libraries Conference. The program matches a first-time conference attendee with an experienced SLA member to provide assistance. It is designed

to make conference attendance more approachable, foster inclusion, and encourage networking with other SLA members. The committee continues to refine the Buddy Program, this year introducing messaging to connect the buddies and increased advertising of the program prior to the conference.

The Library Toolshed is an online collaborative resource where library workers can share, access, and comment on a variety of training, instructional and programming materials created in Canada. It is available for access at the SLA website. The committee encourages members of the Saskatchewan library community to share their work and download authored materials to the site. An article about the Library Toolshed was written for the April issue of *SLAte* and information was published on social media encouraging the use of this unique and useful resource.

The Committee hosted two socials, in August and November 2019. The socials provide an opportunity for SLA members and prospective members to meet informally in the spirit of friendship.

The Committee is also responsible for the Frances Morrison Award

Linda Winkler
Vice President Engagement and Communication
Chair of the Engagement Committee

## **Programming**

Thank you to committee members: Tawn Marshall (Lakeland Regional Library), Sean Stares (PNLS), Amy Rankin (RCMP Depot), Colin Evans (Lakeland Regional Library), and Anne Pennylegion (SLA).

The SLA Programming Committee assists the SLA Program Coordinator, Anne Pennylegion, in preparing and executing Saskatchewan Library Week, Culture Days, Freedom to Read Week, and the TD Summer Reading Club. The role of the Committee includes program evaluation and planning for new or amended programs that respond to community needs. A program gap in Northern Saskatchewan was identified. In response, SLA worked with the Saskatchewan Writer's Guild and Pahkisimon Nuye?áh Library System in 2017 and 2018 to coordinate an author tour during Saskatchewan Library Week in 2017 and 2018. All indications were that this was a promising program. There

has been consideration on how this model may be further developed for ongoing implementation.

The Committee continues to gather information to evaluate SLA's programs, using the logic models developed previously. Interest in SLA programs remains strong. The collaborative relationships between library systems and SLA serve to support increased accessibility to programs.

Amber Daigneault

Member at Large

Chair of the Programming Committee



## **Communications**

Thank you to committee members: Jennifer Hall (University of Regina), Ann Liang (Saskatchewan Polytechnic), Michael Shires (University of Regina), Christina Winter (University of Regina), and Marina dos Santos Candeia (SLA).

In accordance with SLA's participation in SaskCulture's project Life Cycles Capacity Building, and the strategic plan, the Committee was encouraged to increase the number of interesting articles and news items for the newsletter *SLAte*. Several pieces were published in 2019 – 2020, including: the value of individual SLA membership and library resources such as the Library Toolshed, National Network for Equitable Library Service, and The Centre for Equitable Library Access. The Committee continued to monitor the content and layout of SLA publications, including *SLAte*, news flashes, and all social media

The SLA website manager continued to monitor, edit, and add content to the website during 2019 – 2020. The Committee would like to thank committee member Michael Shires for his continuing attention to this work.

The Committee recommended to the board that the June issue of *SLAte* be reserved for reporting on the Saskatchewan Libraries Conference, with photos, session descriptions, and the results of the post-conference survey. In addition, the Committee recommended that the July/August issues of *SLAte* should no longer be published. Both these recommendations were approved.

The Committee agreed that draft guidelines be written for the publication of submitted material in *SLAte* and potentially for social media. Other Canadian library associations' publications were researched for similar guidelines and discussed with the Committee. The matter of subscribing to a Creative Commons license is currently being investigated.

The Committee undertook a survey of all Canadian library associations' websites with newsletter/bulletin publications. The results were presented to the Committee for evaluation. A learning opportunity regarding the similarities and differences in online library association newsletters will be useful for the future.

The Board approved the revision of SLA's policy pertaining to advertising in *SLAte*. The policy states that SLA does not permit commercial advertising in its newsletter, on its website or social media platforms.

Committee members took part in the communications strategy development workshop held in October 2019 and March 2020. The purpose of the workshop was to generate input for the communication plan in alignment with SLA's strategic and operational plans. The October session was intended to discuss the association's current reality and generate ideas. The second session in March was to develop practical solutions moving forward.

Linda Winkler
Vice President Engagement and Communications
Chair of the Communications Committee

# **Report on**Program Activities

#### **Freedom to Read Week**

Freedom to Read Week (FTRW) is an annual event that encourages Canadians to think about and reaffirm their commitment to intellectual freedom. which is guaranteed under the Charter of Rights and Freedoms. In order to encourage libraries to become involved in this annual event, SLA provides up to 10 grants of up to \$200 to assist with programming and to also distribute more than 600 posters to libraries of every type, province-wide. Interest in FTRW grants and projects has remained static, with fewer than five projects receiving SLA funding.

#### **TD Summer Reading Club** (TDSR)

During the summer months, the TD Bank in partnership with Library & Archives Canada and the Toronto Public Library create a summer reading program whose aim is to promote the fun of reading. During the months that children are out of school, the TDSR Club provides activities, reading suggestions, games, and jokes all geared toward encouraging literacy in young children. In concert with the program, library regions engage children's storytellers and performers to tour the regions providing entertainment to participants. For many years, SLA has applied for additional funding to support the tours and thanks to SaskTel, SLA is able to distribute funds to every region in the province. In 2019, SLA received an additional \$1000 from SaskTel and the overage will be applied to 2020 projects.

#### **Culture Days**

As with other programs, SLA provides up to 10 grants of up to \$200 to encourage and support special programming. In 2019, SLA approved 13 projects including a mini folk fest at Duck Lake, a drumming circle, a workshop about Icelandic Culture and many projects encouraging connections with Indigenous people. SLA is seeing a definite increase in interest in Culture Days, and we were happy to be part of the 10th anniversary.

#### Saskatchewan Library Week (SLW)

Libraries Building the Future was adopted as the theme for both SLW and the Saskatchewan Libraries Conference 2020. Sharing the theme between two projects enables SLA to not only share graphics but also to emphasize the theme. Grants of \$250 were awarded to 19 libraries across the province who found new and interesting ways to celebrate SLW. Notable activities included projects from special libraries as well as many small libraries who previously had not taken advantage of SLA grants. Lastly, the Book Spine Poetry Contest attracted over 500 entries, and prizes were awarded for 1st, 2nd, and 3rd place in four categories.

Anne Pennylegion **Program Coordinator** 



## 2019 Saskatchewan Libraries Conference: **Libraries Transform**

he 2019 Saskatchewan Libraries Conference was held in Saskatoon on May 2 - 3, 2019. The theme for the conference, Libraries Transform, celebrated the power of libraries to transform lives, empower people, and strengthen communities through diverse educational, cultural, and leisure experiences. This was indeed the experience of the conference as delegates and presenters shared a diverse and stimulating program, discussing the impact of libraries as resources for lifelong learning.

The conference had a unique format, including an optional, cost-recovery, pre-conference workshop. We added 2019 Saskatchewan Libraries Conference a research stream that was organized by a sub-committee made up of librarians from the University of Saskatchewan. The stream hosted a featured speaker along with five concurrent sessions focusing on academic librarianship. We also experimented with the timing of the Mary Donaldson Lecture, moving it to the Thursday evening as a replacement for the banquet.

Keeping with tradition, the Annual General Meetings for Saskatchewan Library Trustees Association and the Saskatchewan Library Association were held on the final day. Evaluations were very positive with some considerations for future conferences.

The conference opened with a keynote address by Jack Saddleback, a Cree, Two-Spirit, transgender man from the Samson Cree Nation in Maskwacis, Alberta. Jack, who lives in Saskatoon, is a well-known speaker who brings messages of self-awareness, identity, and embracing our authentic self and is renowned for his ability to eliminate gender barriers through the power of his words and life story.

On Friday morning, we hosted keynote speaker Monique Woroniak who spoke passionately about advancing social justice in and through public libraries, asking attendees to rethink the work they undertake in a time of increasing inequality and social change. The conference closed with concurrent panels. The Diversity. Equity and Inclusion panel, with Maha Kumaran (University of Saskatchewan) and Jian Wang (Saskatoon Public Library), was moderated by Allan Cho, (University of British Columbia). Panelists shared their experiences, insights, and concerns relating to the representation, identity, bias,

educational barriers, and other issues they have observed and encountered within the library landscape and larger society. The Indigenization panel featured Lorisia MacLeod (NorQuest College), Harriet Roy (Pahkisimon Nuye?áh Library System), Michael Shires (University of Regina), and Wendy Sinclair (Regina Public Library), who discussed Indigenization initiatives in library spaces. The panel was moderated by Amber Daigneault (Provincial Library and Literacy Office).

Delegates: 181 Presenters: 47 Exhibitors: 27 Sponsors: 14

The Mary Donaldson lecture had about 120 people in attendance to hear Zarga Nawaz deliver a lecture entitled "The Power of Story." Zarga is a renowned writer, journalist and broadcaster. Her comedy hit, Little Mosque on the Prairie, ran on CBC Television between 2007 and 2012. Most recently, she has written a bestselling comedic memoir, Laughing All the Way to the Mosque, in which she explores what it was like to grow up as a Canadian of Muslim faith. The lecture detailed her experiences and passion for diversity and inclusion.

My thanks to our planning committee and SLA staff whose hard work and abundant expertise made my job an easy one. A special thanks to Dorothea Warren, Anne Pennylegion, and Marina dos Santos Candeia, who gave of their time to guide the work of the committee and worked countless hours during the conference to ensure that everything ran smoothly. A successful conference needs many volunteers and I know we all appreciate how their contribution makes the conference enjoyable for everyone. I also send a special thanks to the many retired library leaders from our province who came to help.

Tasha Maddison Conference Chair

## The Partnership Report

he Partnership is a group of representatives (Presidents/Executive Directors/Vice Presidents) from provincial and territorial multi-sector library associations across Canada. This group provides a networking opportunity, as each jurisdiction shares experience, strategic priorities, and operational issues. It also provides an opportunity for member associations to share a variety of revenue-generating programs and to make educational events available to association members.

There are two meetings each year (January and August). The Ontario Library Association (OLA) provides the group with meeting space, travel expenses, as well as complimentary registration at the OLA Super Conference.

Saskatchewan is represented by Dorothea Warren from the Communications Subcommittee. The Committee completed a redesign of promotional materials for The Partnership Journal and the Education Institute (EI). In response to declining uptake of EI sessions a survey is planned to determine needs and expectations. Amy Rankin co-chairs a subcommittee that is reviewing the Continuing Education Certificate program.

#### **Education Institute**

The Education Institute is a continuing education program for library information workers. Members of The Partnership receive discounts on webinars and annual institutional subscriptions are available. Visit http://bit.ly/EducationInstitute for upcoming events and more information.

#### **Continuing Education Certificate (CEC)**

The Partnership's CEC is a national program administered by the Library Association of Alberta. CEC program participants:

- Plan and document their learning and professional development by activity type and area:
- Collect points annually, based on learning activities, over the program period of three
- Receive a certificate of completion and a full record of learning activities. Visit http:// bit.ly/ContinuingEducationCertificate for more information.

#### Job Board

The Job Board lists positions available to library and information personnel from coast to coast. It was developed and is managed by the British Columbia Library Association (BCLA) to support members of The Partnership. The Job Board is free to job seekers and is a paid service for employers. The cost to post is \$55 for institutional members of an association in The Partnership, and \$85 for non-members. Visit partnershipjobs.ca for more information.

#### **The Library Marketplace**

Library associations in The Partnership receive discounts from The Library Marketplace. Associations are also provided with a variety of product marketing tools like "the store in a box". Visit thelibrarymarketplace.com for more information.

#### **The Partnership Journal**

Partnership: The Canadian Journal of Library and Information Practice and Research promotes the exchange of ideas about libraries, librarianship, and information science among practitioners across all library sectors. Visit <u>partnershipjournal.ca</u> for more information.

Dorothea Warren **Executive Director** 

## SLA REPRESENTATIVES

## Prairie Representative - Canadian Federation of Library Associations/Fédération canadienne des associations de bibliothèques (CFLA-FCAB) Board of Directors

he CFLA-FCAB was founded in 2015 to be the national voice of Canada's library communities. The CFLA-FCAB works to influence public policy, advance library excellence, and raise the visibility of libraries in Canada to advance our national intellectual. social, economic, and cultural success. The following is an overview of some of the activities undertaken by CFLA-FCAB since Fall 2019.

Julie McKenna was appointed as Board Chair following the AGM in Toronto in January.

#### **Advocacy**

December 2, 2019 - meeting with representatives of the Standing Committee on Industry, Science, and Trade (INDU) to discuss Crown Copyright.

January 9, 2020 - meeting with Outreach and Engagement Specialist, Open Government, Office of the Chief Information Officer, Treasury Board of Canada Secretariat to discuss the Government's 2020 - 22 National Action Plan on Open Government.

March 4, 2020 - meeting with several members of the Open Government secretariat, Treasury Board of Canada Secretariat about Crown Copyright.

March 4, 2020 - representatives met with a Senior Policy Assistant, Canadian Heritage to discuss Crown Copyright, general copyright matters, and e-book

We continue to work closely with Impact Public Affairs to discuss ways in which CFLA-FCAB can support our members through advocacy efforts with the Federal government.

#### **Activities**

The Federation was actively engaged in planning for the second National Forum which was to have been held in April 2020. Like our member associations. CFLA-FCAB had to make the difficult and critical decision to cancel the National Forum. I want to thank our many volunteers involved in planning of the Forum. In addition to this work, CFLA-FCAB also engaged in the following:

October 11, 2019 - hosted a webinar that shared what it means to be an intervenor in a Supreme Court of Canada court case.

October 23, 2019 - participated in a panel discussion entitled "Decoding Sustainability and Social Responsibility Programs" that shared what libraries are doing in support of Canada's sustainable development goals.

October 16 - 18, 2019 - attended the Canadian Research Knowledge Network Access to Knowledge Conference that discussed open access, transforming scholarly communications, and digital heritage.

October 21 - 25, 2019 - CFLA-FCAB representative attended the World Intellectual Property Organization Standing Committee on Copyright and Related Rights meetings that took place in Geneva.

October 23, 2019 - CFLA-FCAB issued a letter of support to the Toronto

Public Library Board in upholding the principles of intellectual freedom by allowing M. Murphy to proceed with a speaking event.

October 28 - November 2, 2019 attended the Fédération du milieu documentaire's annual Congrès des professionel(le)s de l'information.

November 21, 2019 - attended the Royal Society of Canada's Celebration of Excellence and Engagement 2019 symposium that brought together researchers and government and business leaders to demonstrate the ways in which they are working together to re-establish and expand a relationship of trust with citizens and protect aspirations of inclusive culture threatened by populism.

December 18, 2019 - CFLA-FCAB hosted a webinar to discuss the AI for All Canada project currently underway.

January 13, 2020 - attended a meeting on the Data Research Infrastructure (DRI) Strategy Transition: Research Data Management that brought together stakeholders from across the country to discuss key priorities and responsibilities under the DRI Strategy research data management.

February 20, 2020 - attended a session entitled "A New Age of Digital Government" where participants heard from Jovce Murray, Minister of Digital Government on the government's activities in simplifying access to government services, as well as privacy and security measures.

#### **Committee Updates**

Saskatchewan Library Association has representatives on Canadian Federation of Library Associations' - Fédération canadienne des associations de bibliothèques committees including: Cataloguing and Metadata, and Copyright and Indigenous Matters. Representatives on these Committees have provided reports on key activities.

The Intellectual Freedom Committee engaged in a number of activities both nationally and internationally including review of the International Federation of Library Associations and Institutions Statement on Censorship, documenting the budget cuts to libraries across Canada, creating a social media presence to inform the public about libraries being targeted for censorship, reviewed Canadian Border Services Agency seized materials as they are issued, and worked on developing a CFLA-FCAB Statement on Workplace Speech consistent with the CFLA-FCAB Code of Ethics as well as developing an Information Freedom Toolkit.

The committee also reviewed the Intellectual Freedom Award in December 2019. The committee is most recently discussing the privacy issues that have been raised with Zoom online conferencing.

The Revenue Development Committee was recently struck and has been working on ways in which CFLA-FCAB can increase and diversify revenues to create a more sustainable organization moving forward. The main topics discussed have been creating various categories of supporters, exploring charitable status, and reviewing the existing membership fee structure.

CFLA-FCAB is currently in the recruitment and hiring process to gain consultant services for a one-year Executive Director position (at 21 hours per week).

Julie McKenna Chair of CFLA-FCAB and Prairie **Provinces Representative** 

"THE REVENUE DEVELOPMENT COMMITTEE ... HAS BEEN WORKING ON WAYS IN WHICH CFLA-FCAB CAN INCREASE AND DIVERSIFY **REVENUES** TO **CREATE A MORE** SUSTAINABLE ORGANIZATION ..."

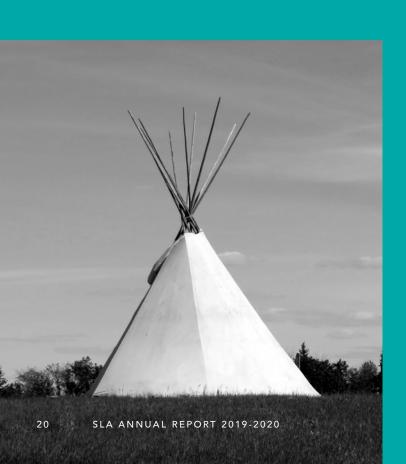
> -JULIE MCKENNA PROVINCES REPRESENTATIVE



## CFLA-FCAB Indigenous Matters Committee - Comité des questions autochtones (IMC-CQA)

he establishment of the IMC was the first recommendation listed in a 2018 report titled *CFLA-FCAB Truth and Reconciliation Report*. The IMC's mandate is to "...work with Indigenous people to address issues related to libraries, archives, and cultural memory institutions; to promote initiatives in all types of libraries by advancing and implementing meaningful reconciliation as addressed by the Truth and Reconciliation Commission report and in the Calls to Action to implement the recommendations of the *CFLA-FCAB Truth and Reconciliation Report*; to monitor ongoing progress in those areas; and to promote collaboration in these issues across Canadian libraries, archives, and cultural memory institutions."

The IMC is comprised of four teams — White, Red, Yellow, and Black — the colours of the Medicine Wheel. The four teams have different mandates for carrying out the Committee's mandate. I am a member of the White team which is chaired by Jenna Walsh (University of British Columbia).



#### **Highlights for the Year**

The IMC undertook projects that helped support the United Nations declaration of 2019 as the International Year of Indigenous Languages.

- A national survey was released that allowed libraries to report their Indigenous-related activities and selfassess their progress. White team members will begin analyzing data to identify good practices and detect gaps. The three other IMC teams will also use survey responses to guide their work.
- 2. Co-sponsored an Indigenous issues in library technical services stream of six sessions at the 2020 Ontario Library Association Super Conference;
- 3. Drafted an Indigenous Language events guide;
- 4. Drafted a resource page for Massive Open Online Courses (MOOCs) for Indigenous education:
- 5. Collaborated drafting a Let's Talk about Reconciliation resource quide:
- 6. Initial release of a living document of community names titled *First Nations, Inuit, and Métis Indigenous Ontology.*

#### **Membership**

Colette Poitras' (Alberta Municipal Affairs) one-year term as IMC Chair ended at the CFLA-FCAB AGM in January 2020. Stacy Allison-Cassin (York University Libraries) was appointed as IMC Chair for 2020 – 21 and also the Indigenous Representative on the CFLA-FCAB Board. A call has gone out for a Vice Chair of the IMC.

Michael Shires
CFLA-FCAB Indigenous Matters Committee

## CFLA-FCAB Cataloguing and Metadata Standards Committee

he Cataloguing and Metadata Standards Committee meets twice a year by teleconference. Its mandate is to keep abreast of changing cataloguing and metadata standards and issues, and to advise the CFLA-FCAB Board on appropriate position statements, supporting documents, and strategies. Additionally, the committee selects members to represent CFLA-FCAB on the Canadian Committee on Cataloguing and the Canadian Committee on Metadata Exchange. Topics that have been discussed over the past year include:

- Canadian BIBFRAME Readiness Taskforce
  - This group is working to outline the impact of a transition to BIBFRAME, assess the readiness and understanding of Canadian libraries and make recommendations about the transition.
  - A survey was completed last fall.
  - A plain language description of BIBFRAME was also developed by the group.
- The joint American Library Association/ CFLA-FCAB/Chartered Institute of Library and Information Professionals Code of Ethics for Cataloguers project
  - The group is aiming to establish an ethical code for cataloguers, with a draft to be issued later this year.
- Canadian Indigenous Ontologies
  - The committee supports the development of the Canadian Indigenous Ontologies from a cataloguing perspective.
- Resource Description and Access Toolkit Education and Training
  - As changes are made to the RDA Toolkit, the committee will provide information to and coordinate education and training for Canadian libraries on an ongoing basis.

Devon Le Mire CFLA-FCAB Cataloguing and Metadata Standards Committee

## **CFLA-FCAB Copyright Committee**

his report covers April 2019 to February 2020. The Copyright Committee typically met monthly by teleconference. The following are some highlights from 2019 – 2020.

April 2019 - Amanda Wakaruk (Subject Matter Specialist, CFLA Copyright Committee) and Katherine McColgan (Executive Director, Canadian Federation of Library Associations) spoke at a press conference in Ottawa organized by NDP MP, Brian Masse, to advocate for the removal of Crown Copyright. The press conference is available here: cpac.ca/en/programs/headline-politics/episodes/65968286.

June 2019 - CFLA-FCAB released a statement about the Parliamentary Review of the Copyright Act.

August 2019: The Library and Archival Community sent a letter to Ministers and Treasury Board on the topic of Crown Copyright.

September 2019 - Katherine McColgan (Executive Director, CFLA), Susan Haigh (Canadian Association of Research Libraries and Nancy Marrelli (Member, CFLA Copyright Committee) met with Canadian Heritage and Innoation, Science and Economic Development (ISED) to discuss the topic of Crown Copyright.

October 2019 - CFLA co-hosted a webinar with Canadian Association of Law Libraries - Association Canadienne des Bibliothèques de Droit titled "Being an Intervener in a Court Case". The recording is available here: <a href="mailto:cfla-fcab.ca/en/copyright/">cfla-fcab.ca/en/copyright/</a>.

December 2019 - Members of the CFLA Copyright Committee met with officials from ISED, PCH, and the Treasury Board of Canada Secretariat on the topic of Crown copyright.

Other Committee Activities: There are working groups on various copyright matters including: the right to be forgotten, the Marrakesh Treaty guide for Canada, Canadian-United States-Mexico Agreement (called the United States-Mexico-Canada Agreement in the US), technological protection measures, controlled digital lending, and Crown copyright.

Christina Winter CFLA-FCAB Copyright Committee

#### Saskatchewan Book Awards

he Saskatchewan Book Awards (SBA) recognizes, celebrates, and rewards the excellence of Saskatchewan writers and publishers, promoting literacy and building Saskatchewan readers along the way. The SBA, a not-for-profit organization with an executive director and a volunteer Board, began operations in 1993 when the Saskatchewan Writer's Guild, Saskatchewan Publishers Group, and the Saskatchewan Library Association joined forces to establish a provincial writing and publishing awards program. It is now in its 27th year. Some 2019 – 2020 highlights include:

- The SBA celebrated its 26th awards ceremony on April 27, 2019 at Conexus Arts Centre with host Victor Sawa
- Shortlisted author readings were held in Regina and Saskatoon in Spring 2019.
- The SBA's AGM was held in May 2019.
- The SBA Board met with three francophone organizations to obtain input on the criteria and selection processes for the SBA's Prix du live français, awarded every second year. The Board will confirm proposed changes to the award's criteria before the 2021 call for submissions.
- In Spring 2019, we bid farewell to our Executive Director of over four and a half years, Courtney Bates-Hardy. In addition to the operational duties of the SBA (office management, planning of the gala, readings, and other events), we thanked Courtney for her tireless efforts submitting grant applications, obtaining sponsorships and overseeing a tight budget to ensure the viable operations and future of the SBA. We wished her well in her new role as events coordinator at Regina Public Library.
- In October, we welcomed Kam Teo into the role of executive director. Mr. Teo came from the RCMP Resource Centre, Depot Division, where he was a librarian. Prior to that, Mr. Teo served as a branch manager of Weyburn Public Library from 2005 – 2016. Kam has had busy months learning the job, attending workshops, and meeting stakeholders.
- During the interim, Board Chair, Donna Woloshyn learned the role, backfilled, and trained the incoming executive director. The Board was enormously grateful for her generous gift of time and energy.
- A reading of 2019 winners was held at the Legislative Library in Regina, Fall 2019.
- The SBA was honoured to be nominated for the Saskatchewan Arts Board's Leadership Organizational Award
- Submissions for 2019 2020 Saskatchewan Book Awards were received, juries were assembled, and

- final decisions were made in January and February 2020. The shortlist was announced on February 14, 2020 at concurrent events in Regina (Regina Public Library) and Saskatoon (Frances Morrison Library).
- The 27th Saskatchewan Book Awards ceremony will be held virtually on June 18.
- Despite best efforts, the SBA lost several key grants and a significant portion of its operational funding this past year, making an already tight budget even more challenging. The Board will have a difficult year ahead, as it struggles to maintain a full-time staff position, a full program, and an annual gala.
- The SBA is seeking new board members for the 2020 2021 term.

Despite its financial challenges, the Saskatchewan Book Awards remains an optimistic and determined organization and I have enjoyed my time on its Board and assisting with its various committees.

Carla Flengeris Saskatchewan Book Awards Board Member

## Willow Awards (Saskatchewan Young Readers' Choice Award – SYRCA)

The Board is very active with each member having several tasks to accomplish throughout the annual cycle. The goal is to provide the book nominations for the three annual award lists of 10 books each: Shining Willow, Diamond Willow, and Snow Willow Awards. After the lists are published and promoted, teachers, teacher-librarians, and librarians across the province encourage students to read the books in their category and vote for their favourite on an online voting form. The webmaster keeps the website current, posts the books, and tallies the votes.

A Gala Committee organizes an event (sponsored by SaskEnergy) to announce the winners and celebrate the books and the readers. Organizers of the event are selected from applications — usually alternating between Saskatoon and Regina. This year, one of the authors donated a Skype interview with a lucky school, which was selected from an entry. Complete information can be found on the website: willowawards.ca.

For my part, it has been an easy transition as I had been on the Saskatchewan School Library Association committee that initiated the awards, and sat on the inaugural board in 2001. I have participated in three meetings this year and have been involved in the following activities:

- Participated in a committee to discuss partnership options for a CBC online community page;
- Created a document compiling historical milestones of the organization since inception with a focus on SLA involvement;
- Submitted announcements to SLAte to provide information to the SLA membership;
- Involved in organizing the fundraiser Burgers, Beers, and Books at Bushwakker on April 28;
- Provided support for the gala planning;
- Involved in planning the 20th anniversary celebrations of earning non-profit status (2021) and the first reading cycle (October 2022).

I am very happy to be able to continue to work with SLA in this capacity as well as reunite with an enthusiastic and active Board of teachers, teacher-librarians, and other Willow supporters.

Judy Nicholson Willow Awards Committee





#### Saskatchewan Polytechnic Library and Information Technology (LIT) Advisory Group

The annual Saskatchewan Polytechnic Library and Information Technology Program Advisory Group meeting was held in Saskatoon on October 10, 2019. This meeting was attended by several stakeholders from libraries in the province. There was a roundtable discussion about trends in Saskatchewan libraries and the impacts on the education of library technicians. Highlights from the meeting include:

- A capstone project to be implemented in 2020.
   This will give students an opportunity to work on a research project in a library setting. SaskPolytech is using Riipen to respond to industry issues and pair students with projects in the industry.
- The Applied Certificate program is busy. Some students are using it to ladder into the two-year diploma program.
- Program Head, Chasity Berast, has been attending career fairs and taking students with her to answer questions.
- The LIT program partnered with the SaskPolytech Library for Freedom to Read Week programing.
- The LIT program is potentially partnering with another SaskPolytech Program and the Muskeg Lake Cree Nation to create a digital community archive. This project is still in the proposal stage.
- May 2020 marks the 50th anniversary of the Library and Information Technology Program at SaskPolytech.
   An event committee will be struck to plan an anniversary party. Reach out to Chasity Berast if you are interested in participating.

Some challenges that were brought up in industry during the roundtable discussion:

- Career engagement for library assistants/library technicians in academic libraries;
- Challenges facing budgets for electronic journal subscriptions at university libraries;
- Digital research and digitization skills are needed from library assistant/technicians;
- Copyright and open-access education was recognized as being important for library technicians.

#### Katelyn Haskel

Saskatchewan Polytechnic Library and Information Technology Advisory Group

#### Multitype Library Board (MLB)

### **Current Board Members** 2019 - 20

#### **Other Information Providers**

- Marilyn Belhumeur (Gabriel Dumont Institute Library) represents Indigenous library services
- Tim Hutchinson (Head of University Archives & Special Collections, University of Saskatchewan) - represents archives
- Dale Storie (Associate
   University Librarian, Content
   Management and Discovery,
   University of Regina) represents a person chosen
   from a list of persons nominated
   by the Saskatchewan Library
   Association (appointed October 2019)

#### **Post-Secondary Education**

- Rian Misfeldt (Director, Library & Testing Services, Saskatchewan Polytechnic) represents a library director from a post-secondary library or post-secondary library system
- Bill Sgrazzutti (Strategic Initiatives Coordinator, University of Regina)
   represents post-secondary library employees

#### **Public Libraries**

- James Hope Howard (Director, Pahkisimon Nuye?áh Library System) - Board chair
- Sandra MacArthur represents a person chosen from a list of persons nominated by the Saskatchewan Library Trustees' Association

#### **School Libraries**

 Charlotte Raine (Curriculum Coordinator, Good Spirit School Division) - represents a library director from a school library or school library system  Giselle Wilson - represents the Saskatchewan School Board's Association

#### **Special Libraries**

- Susan Baer (Transition Lead

   Health Sciences Library,
   Saskatchewan Health
   Authority) representing special library directors (appointed in October 2019)
- Nancy Young (Consultant, Information and Research, Saskatchewan Parks and Recreation Association) - represents special library employees

#### **Provincial Library and Literacy Office**

- Alison Hopkins (Provincial Librarian and Executive Director, Ministry of Education)
- Teresa Wright Eastley (Multitype Library Services Coordinator)

#### **Meetings and Reports**

October 1, 2019 in Regina; January 22, 2020 (teleconference); March 2, 2020 (teleconference)

All formal communiqués, minutes, and documents of the Multitype Library Board are available at <a href="mailto:mlb.libguides.com/MLB/about/Board">mlb.libguides.com/MLB/about/Board</a>.

At the October meeting, it was decided that the Board will work toward holding a community meeting in early 2021. The theme will be "Reaching Out to Diverse Populations: The Diverse Stories of Saskatchewan," with the main goal of the meeting being to better understand the experiences of people visiting our libraries. Storytelling is expected to play a key role in this event, with invited speakers from new or underserved communities sharing their stories.

In November, the Multitype
Database Licensing Program (MDLP)
partners met in Davidson to review
changes to the program principles and
decide upon proposed changes to the
core collection. The partners agreed

that there was considerable value in the core collection as it currently exists. The MDLP Planning and Development Committee (PDC) also proposed a program name change, designed to more clearly reflect the program's core focus on electronic resources. The partners agreed on this change, and MDLP has now become the Saskatchewan Electronic Resources Partnership.

The Board held a special meeting in January to discuss a project proposal to develop a Saskatchewan framework for subject headings related to Indigenous peoples. The goals of the project would be to create a base vocabulary meant for use in Saskatchewan information institutions, a site to host the vocabulary, and a process for maintaining and updating it.

A questionnaire was sent out to gauge interest and current activities related to Indigenous subject headings, as well as identify participants for a working group. The following individuals have volunteered to serve on the working group: Holly Adamson, Saskatchewan Polytechnic; Geoffrey Allen, Regina Public Library; Barbara Nelke, University of Regina; Jessica Generoux, Saskatchewan Indigenous Cultural Centre; Deborah Lee, University of Saskatchewan; Devon Lemire, Provincial Library and Literacy Office.

This project is very exciting and timely. Several library organizations have been working on similar projects, and it is expected that the MLB project will align itself with the other initiatives happening across the country.

The MLB is looking forward to its upcoming meeting in June 2020, when it begins planning the 2021 community meeting.

Dale Storie Multitype Library Board

## University of Regina Senate

here were four University of Regina (U of R) Senate meetings: June 5, 2019 (unable to attend); October 18, 2019; February 2, 2020 and June 3, 2020 which will be my last meeting.

The majority of business at the Senate meetings involves fine-tuning the curriculum, program, courses, enrolment, and achievements. The following are highlights from the meetings:

#### **Enrolment**

The U of R has had student enrolment increase for 10 consecutive years with enrollment for the Fall 2019 term up 6.9%. The President announced that the University has seen its largest student enrolment increase in 37 years. Clearly the University plays a vital role in the province.

Notable increases since fall 2018 are:

Continuing Education	27%
Science	27%
Education	16%
Media, Art & Performance	11%
Kinesiology and Health Studies	10%
Arts	8%

#### **University Library**

An author recognition event was held in November 2019 in the Dr. John Archer library to honour nearly 30 faculty, staff, students, alumni, and retirees who published books over the past year.

#### **Programs**

The University has been working with the Government of Saskatchewan and Statistics Canada to create the Regina Research Data Centre. The Centre will be able to generate data sources on issues such as population, household services, and health, making the information more readily available for researchers.

Research centres may be of interest to our members. The Child Trauma Research Centre is being developed to better understand, address, treat, and prevent childhood trauma. Fundraising efforts are underway. With adequate funding, The Canadian Institute for Public Safety Research and Treatment plans to develop research evidence and tools to support Post Traumatic Stress Injuries as it relates to public safety personnel.

#### Newsworthy

The University will be looking for a new President. Dr. Vianne Timmons has accepted a position at Memorial University. Dr. Timmons has been credited with many initiatives and improvements — the rise in enrolment occurred during her tenure as president.

## Nursing Faculty Council meetings

There are six Nursing Faculty Council meetings per year. My involvement is to provide additional support to the nursing liaison librarian.

I have appreciated the opportunity to represent the Saskatchewan Library Association on the University of Regina Senate.

Susan Baer University of Regina Senate

## University of Saskatchewan Senate

n 2019 Saskatchewan Library Association was allocated a seat on the University of Saskatchewan Senate. Carol Cooley has accepted this role for the three-year term.



## **SLA Educational Bursaries** and Awards

## Maureen Woods Education Bursary



The Maureen Woods Education
Bursary was established to promote
the continued growth of professional
librarianship in the Province of
Saskatchewan. The bursary is open
to all students enrolled in or accepted
in an American Library Association
accredited graduate degree program
in library and information science or
equivalent. Applicants must be willing
to take up residence and employment
in Saskatchewan for a period of at
least one year following completion of
their Masters in Libary Sciance (MLIS)

SLA congratulates Erin Placatka, recipient of the Maureen Woods Education Bursary.

Erin grew up in Saskatoon, and got her first taste of library work as a casual employee with the University of Saskatchewan Library while studying Environmental Engineering. She moved to Victoria to study law and briefly worked as a lawyer before returning home to Saskatoon in 2017 — she has worked at the Saskatoon Public Library ever since, holding a number of roles

serving the public, and is currently a member of the Programming & Creative Spaces team. She's proud of her work identifying gaps in the Library's service to the community and working to fill those gaps by introducing new programs. Most recently, she's been working with a small team on a pilot focusing on sensory story time.

Erin is currently working on her MLIS through the online program at the University of Alberta. She has always been interested in transforming communities to support people to live happy, healthy, and connected lives, and believes public libraries are powerful institutions that help create strong communities. She is grateful and excited for the opportunity to continue community-building work in her home community.

Best Wishes in your career, Erin!

## **Honourary Life Membership**

An Honourary Life Membership is conferred upon a current SLA member who has made a substantial and recognizable long-standing contribution to SLA and/or library service in Saskatchewan. As a member of SLA for life, the recipient has full voting privileges, does not pay annual dues, receives all Association publications, and may serve on committees. Additionally, this membership entitles the recipient to discounts at SLA functions and workshops.

There were no nominations for Honourary Life Members in 2019.

## Mary Donaldson Award of Merit



The Mary Donaldson Award of Merit was established in 1977 to recognize library support workers and the essential services that they perform in Saskatchewan libraries. The Mary Donaldson Award of Merit is an award given annually to a graduating Library Technician student enrolled at a library education institution in Saskatchewan.

The Saskatchewan Library
Association is pleased to announce that
the recipient of the 2019 Mary Donaldson
Award of Merit is Toby Cocks. Toby
has extensive experience as an early
childhood educator including eight
years as a library clerk and children's
programmer at a public library in British
Columbia.

Toby describes libraries as bustling, busy, challenging, diverse, and engaging places. She notes that they can be noisy, full of life, a second home for many and a great place for networking, relaxing, learning, enjoying, and just being. She has chosen a career in the library field because she enjoys helping people and she finds the diversity challenging and exciting. Whether

shelving or ordering books, finding answers to patron questions, providing book recommendations, offering computer assistance or planning and implementing programming Toby is keen to contribute.

A former employer and a reference for the award application notes: "Toby's future in libraries is bright and whichever organization is lucky enough to employ her will be so fortunate. The talent, skills, and real-life experiences that Toby brings to the library profession shows in all she does. She is a true hope for the future of the profession."

Congratulations Toby!

#### **Frances Morrison Award**



The SLA Frances Morrison Award is an award of merit for outstanding service to libraries. This award is given in the name of one of Saskatchewan's exceptional librarians and is open to all, individuals or institutions or groups, and not restricted to professional librarians or SLA members. In 1981 Frances Morrison was awarded the Canadian Library Association's Outstanding Service to Librarianship Award. In 1999 she received the Saskatchewan Order of Merit for her contributions to library services in Saskatchewan. In 1982, Frances Morrison joined with the Saskatchewan Library Association in creating this award.

SLA is pleased to acknowledge Bill Sgrazzutti as recipient of the Frances Morrison Award. Bill's career of more than 20 years of service at the

University of Regina Library includes innumerable contributions at the local, provincial, and national levels. Locally, he has served generations of University of Regina students and faculty, initially as a subject liaison librarian for music and education, then as an associate university librarian, next as the university librarian, and finally as the strategic initiatives coordinator, Provincially, he led the growth and development of RegLIN into The Consortium of Academic and Special Libraries of Saskatchewan. Bill has also been an active member and volunteer with SLA, including serving as co-chair of the 2017 SLA Conference in Waskesiu, Nationally, while University Librarian; he represented the University of Regina Library at the Council of Prairie and Pacific University Libraries (COPPUL) and the Canadian Association of Research Libraries (CARL).

The nomination letter included quotes from Bill's colleagues and others who have worked closely with him. The following are some excerpts from that letter:

- I could rely on Bill to be honest, honourable, and supportive of province-wide initiatives and programs. Bill is a strategic thinker, and clearly understood the role of academic libraries and the University of Regina in particular as key stakeholders and advocates in developing a functioning and functional integrated library support network for citizens of the province.
- I have personally relied on his intellect, his corporate and personal knowledge, his ability to recognize the importance of emerging campus and professional trends, and his grounding in strategic thinking all of which have made him a trusted advisor and colleague.
- He has left a legacy that will be long remembered, even though he would never personally take credit for that legacy. I can think of no one who deserves the SLA Frances Morrison Award more.
- Bill is an incredible visionary, always slightly ahead of the curve. He is not only a visionary, but also someone who can gather the right people together and

lead them through to make sure that vision is achieved.

- Bill is one of the most humble people I have known. Many of the successful innovative initiatives in our Library started with him, but he wouldn't want people to know that. He would rather the group take the credit. Nothing was ever "about Bill", but rather about what was best for the Library. Other words that come to mind when I think of Bill are "consummate professional", "honourable", and "kind".
- Bill is diplomatic and considerate, always taking time to listen to the opinions and viewpoints of other people. He understands the value of consultation and process in decision-making, and he does not make decisions lightly without carefully considering the impact on employees.
- Bill Sgrazzutti is an exceptional colleague and library leader. He approaches everything he does with great focus, and always in a way that is collaborative, fair, and strategic.
- Bill has had no small role in mentoring and encouraging a whole new generation of information professionals, and growing the profile and services of the University of Regina Library
- What I value about Bill is his humour, organization, strategic mind, and ability to get stuff done.

I have always been impressed with his professionalism, work ethic, and dedication to the Library. He is always very pleasant to work with, shows his appreciation of others' work, and maintains a sense of humour in any situation.

— Through his dedication and leadership, Bill has helped ensure that countless students, faculty members, and researchers from our province and indeed around the globe have the means to access a world of knowledge through what truly is the University of Regina's "spiritual heart."

Congratulations Bill and many thanks for your contribution!

# Saskatchewan Library Association Financial Statements

Year Ended January 31, 2020



#### Independent Auditor's Report

To the Members of Saskatchewan Library Association:

#### Opinion

I have audited the financial statements of Saskatchewan Library Association (the Entity), which comprise the statement of financial position as at January 31, 2020 and the statement of operations, statement of changes in net assets and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at January 31, 2020 and the results of its operations and its cash flows for the year then ended in accordance with Canadian Accounting Standards for Not-for-Profit Organizations.

#### Basis for Opinion

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the Entity in accordance with the ethical requirements that are relevant to my audit of the financial statements in Canada, and I have fulfilled my other responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

#### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Accounting Standards for Not-for-Profit Organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

#### Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

3707 Kew Place, Regina SK, S4V 2V9 T: 306.530.1300 F: 306.719.1446 rds.ca@sasktel.net

#### INDEPENDENT AUDITORS' REPORT (continued)

- · Identify and assess the risks of material misstatement of the financial statements (whether due to fraud or error), design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal
- · Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- · Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- · Conclude on the appropriateness of management's use of the going-concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- · Evaluate the overall presentation, structure and content of the financial statements (including the disclosures), and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

May 12, 2020 Regina, Saskatchewan

Robert D. Szautner Chartered Professional Accountant

Robert D Syputher

#### Saskatchewan Library Association

#### Statement of Financial Position January 31, 2020

			R	estricted		1111		
	Ge	neral Fund		Funds	-	2020		2019
ASSETS								
CURRENT								
Cash	\$	100,505	\$	-	\$	100,505	\$	85,280
Inventory		422		1.2		422		
Accounts receivable		1,739		100		1,739		2,195
Prepaid expenses		7,969				7,969		4,928
		110,635		13		110,635		92,403
INVESTMENTS (Note 3)		195,180				195,180		194,371
RESTRICTED CASH		700000		79,531		79,531		88,637
	\$	305,815	5	79,531	\$	385,346	\$	375,411
LIABILITIES AND NET ASSETS								
CURRENT								
Accounts payable	5	11,415	5	16	\$	11,415	5	11,546
Deferred revenue (Note 4)		100,519		8		100,519		93,175
		111,934		~		111,934		104,721
NET ASSETS		193,881		79,531		273,412		270,690
	S	305,815	S	79,531	S	385,346	S	375,411

LEASE COMMITMENTS (Note 7)

ON BEHALF OF THE BO

Director

Director

See accompanying notes to financial statements

#### Saskatchewan Library Association

#### Statement of Operations Year Ended January 31, 2020

			R	estricted		
	Ger	neral Fund		Funds	2020	2019
REVENUES: Saskatchewan Lotteries Trust Fund Grant Self-generated (Schedule 1) Restricted Funds (Schedule 7) Other grants	\$	176,000 89,095 -	\$	- 595 255 -	\$ 176,000 89,690 255	\$ 176,000 131,259 763 5,047
		265,095		850	265,945	313,069
EXPENSES:						
Administration (Schedule 2)		151,512		_	151,512	146,056
Travel and Meetings (Schedule 3)		22,616		_	22,616	13,760
Corporate Business (Schedule 4)		9,327		-	9,327	9,806
Public relations and Communications (Schedule 5)		891		-	891	1,250
Programs (Schedule 6)		65,139		-	65,139	102,003
Restricted Funds (Schedule 7)		-		13,674	13,674	7,969
Other		64		-	64	280
		249,549		13,674	263,223	281,124
EXCESS OF REVENUE (EXPENSES)	\$	15,546	\$	(12,824)	\$ 2,722	\$ 31,945

See accompanying notes to financial statements.

#### Saskatchewan Library Association Statement of Changes in Net Assets Year Ended January 31, 2020

	General Fund Restricted Funds				2020	2019	
NET ASSETS - BEGINNING OF YEAR	\$	182,053	\$ 88,637	\$	270,690	\$	238,745
Excess of revenues (expenses)		15,546	(12,824)		2,722		31,945
Transfers (Note 5)		(3,718)	3,718				-
NET ASSETS - End of year	\$	193,881	\$ 79,531	\$	273,412	\$	270,690

See accompanying notes to financial statements.

#### Saskatchewan Library Association

#### Statement of Cash Flow Year Ended January 31, 2020

		2020		2019
OPERATING ACTIVITIES				
Excess of revenues (expenses)	\$	2,722	\$	31,945
Changes in non-cash working capital:				
Accounts receivable		456		5,851
Accounts payable		(131)		261
Deferred revenue		7,344		(6,042)
Inventory		(422)		
Prepaid expenses	-	(3,041)		(1,327)
		4,206		(1,257)
INCREASE (DECREASE) IN CASH FLOW		6,928		30,688
CASH - BEGINNING OF PERIOD		368,288		337,600
CASH - END OF YEAR	\$	375,216	\$	368,288
CASH CONSISTS OF:				
Cash	\$	100,505	\$	85,280
Restricted cash	•	79,531	100	88,637
Investments	B	195,180		194,371
	\$	375,216	\$	368,288

See accompanying notes to financial statements.

#### SASKATCHEWAN LIBRARY ASSOCIATION

#### **Notes to Financial Statements**

Year ended January 31, 2020

#### 1. NATURE OF OPERATIONS

The Saskatchewan Library Association (the "Association") is incorporated under *The Non-profit Corporations Act* of Saskatchewan. It promotes through information exchanges, education and advocacy, a province-wide support of libraries and library services to the citizens of Saskatchewan based on co-operation, accessibility and resource sharing. The Association applied for and received registered charity status in 2003.

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Basis of presentation

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASPNO).

#### **Fund Accounting**

A portion of the monies received by the Association may only be used for specific purposes and accordingly are accounted for in separate funds. Temporary transfers of monies between these funds are recorded as interfund receivables/payables. Permanent transfers are recorded as transfers in the net asset accounts.

The General Fund accounts for the day to day operations of the Association.

The following Restricted Funds do not maintain individual bank accounts but the accounting records capture the activities and fund balances separately:

Mary Donaldson Award Fund – Initially established as a Trust, with SLA as the Settler on the Deed, to advance the cultural and informational contributions of libraries in Canada, to prepare and disseminate work on library services in the form of an annual lecture and present a Mary Donaldson Award of Merit scholarship. The Trustees transferred the Trust monies to SLA and dissolved the Trust with the approval of the Charities Directorate. The fund continues to support the Mary Donaldson Award of Merit scholarship for a library technician student. The lecture will continue under the auspices of the annual Conference Committee.

<u>Frances Morrison Trust</u> – The Frances Morrison Award is an award of merit for a selected recipient for outstanding service to libraries given in the name of one Saskatchewan's exceptional librarians, Frances Morrison.

<u>Maureen Woods Education Bursary</u> – The Maureen Woods Education Bursary was established to promote the continued growth of professional librarianship in the Province of Saskatchewan. An annual bursary is awarded to an MLIS student each year.

<u>Continuing Education Grant Fund</u> – The Continuing Education Grant Fund is used to give grants to members to attend workshops, to organize and host workshops, and to attend the SLA conference as first-time attendees.

(continues)

#### SASKATCHEWAN LIBRARY ASSOCIATION

#### **Notes to Financial Statements**

Year ended January 31, 2020

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued):

#### Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized costs, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale or issue of financial instruments are expensed when incurred. Capital purchases are expensed at the time of purchase.

Financial assets including cash, accounts receivable, long-term and restricted investments are reported at amortized costs.

Financial liabilities including accounts payable and accrued liabilities are measured at amortized cost.

#### Revenue recognition

Saskatchewan Library Association follows the restricted fund method of accounting for contributions.

Restricted contributions related to general operations are recognized as revenue of the General Fund in the year in which the related expenses are incurred. All other restricted contributions are recognized as revenue of the appropriated restricted fund.

Unrestricted contributions are recognized as revenue of the General Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Grant revenues are allocated to the period the granting agency identifies. Grants relating to a period past the yearend are deferred.

Membership revenue is reported as revenue when received.

Programming and exhibition fees are reported in the period the related event takes place or the service is rendered.

Sponsorships relate to particular events and are reported as revenues when the event takes place.

Local businesses contribute services to assist the Association in carrying out its activities. The Association records contributed goods and services received during the year as revenue with an offsetting expenditure. The contributed services are \$NIL (2019 - \$NIL) which are reported at their retail value as provided by the supplier.

#### Capital assets

Capital assets purchased, such as leasehold improvements, furniture and office equipment are expensed the year of purchase.

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#### SASKATCHEWAN LIBRARY ASSOCIATION

#### **Notes to Financial Statements**

Year ended January 31, 2020

#### INVESTMENTS

	 2020	2019
RBC Dominion Securities-Term Deposits	\$ 192,398	\$ 191,599
Interest	 2,782	2,772
Total investments	\$ 195,180	\$ 194,371

Term deposits bearing interest between 1.25% to 1.85% maturing between February 2020 and February 2025.

#### 4. DEFERRED REVENUE

Deferred revenue includes the following:

	 2020	2019
Saskatchewan Lotteries Trust, annual grant	\$ 88,000	\$ 88,000
Grand Chapter of the Sask Order of the Eastern Star	\$ 9,060	\$ -
SLGA One Book One Province Sponsorship grant	-	3,500
2020 Conference revenues	3,459	1,675
	\$ 100,519	\$ 93,175

#### INTERFUND TRANSFERS

The Board allocated current year conference excess of revenues (expenses) to each of the following restricted funds: 10% - \$1,859 (2019 – \$3,426) to Mary Donaldson Award Fund, \$NIL (2019 - \$1,713) to the Continuing Education Grant Fund and 10% - \$1,859 (2019 - \$NIL) to the Maureen Woods Education Bursary.

The unrestricted fund transferred an additional \$NIL to the following funds: \$NIL (2019 - \$3,500) Continuing Education Grant Fund, \$NIL (2019 - \$3,450) Mary Donaldson Award Fund, and \$NIL (2019 - \$3,450) Maureen Woods Education Bursary.

#### 6. FINANCIAL INSTRUMENTS

The Association is exposed to various risks through its financial instruments and management and the board are responsible to monitor, evaluate and manage these risks. The following analysis provides information about the Association's risk exposure and concentration as of January 31, 2020.

#### Credit Risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. Receivables relate to event sponsorships, government rebates and interest accruals and represent no significant risk of collection.

(continues)

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#### SASKATCHEWAN LIBRARY ASSOCIATION

Notes to Financial Statements Year ended January 31, 2020

#### FINANCIAL INSTRUMENTS (continued)

#### Liquidity Risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Association has sufficient resources and equity at the yearend to manage its affairs for a reasonable period so this risk is considered to be low.

#### Interest Rate Risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. Interest rate risk is considered to be low since the Association has no debt or credit facilities nor does it rely on the interest income to support operations. The restricted funds offer support to their respective programs in relation to equity and investment earnings so some decisions may be affected by unusually low interest/investment revenues.

#### 7. LEASE COMMITMENTS

The Association has lease commitments pertaining to an office rental and storage that is payable in monthly payments of \$1,200 (plus GST) expiring September 30, 2021.

#### 8. SUBSEQUENT EVENTS

Subsequent to year-end, there was a global outbreak of COVID-19, which has had a significant impact on organizations through the restrictions put in place by the Canadian, provincial and municipal governments regarding travel, business operations and isolation/quarantine orders. At this time, it is unknown the extent of the impact the COVID-19 outbreak may have on the Organization as this will depend on future developments that are highly uncertain and that cannot be predicted with confidence. These uncertainties arise from the inability to predict the ultimate geographic spread of the disease, and the duration of the outbreak, including the duration of travel restrictions, business closures or disruptions, and quarantine/isolation measures that are currently, or may be put, in place by Canada and other countries to fight the virus.

#### Saskatchewan Library Association

#### Self-Generated Year Ended January 31, 2020

(Schedule 1)

			2020		2019
Corporate sponsorships		\$	19,500	\$	33,550
Donations (Note 2)			1,467		155
Membership			13,750		14,170
Other income			5,773		4,763
Program/services			48,605		75,621
Fundraising				_	3,000
		\$	89,095	\$	131,259
	Administration Year Ended January 31, 2020				(Schedule 2)
			2020		2019
Office		\$	23,418	\$	15,495
Other			214		157
Personnel			127,880	_	130,404
		\$	151,512	\$	146,056
	Travel and Meetings Year Ended January 31, 2020				(Schedule 3)
110			2020	3	2019
Annual general meeting		\$	1,447	\$	_
Board			15,511		10,321
Other			464		495
Staff		_	5,194		2,944

See accompanying notes to financial statements

Saskatchewan Library Association
Corporate Business
Year Ended January 31, 2020

(Schedule 4)

			2020		2019
Bank charges and interest		\$	1,815	\$	2,264
Insurance			297		281
Memberships			2,840		3,108
Professional fees			4,375		4,153
		\$	9,327	\$	9,806
	Public Relations and Communication Year Ended January 31, 2020	ons		(S	chedule 5)
			2020		2019
Membership Initiatives		\$		\$	688
Newsletter		·**	525		562
Other			366		
		\$	891	\$	1,250
	Programs Year Ended January 31, 2020			(S	chedule 6)
			2020		2019
Conference		\$	38,216	\$	78,895
Grants to clubs			2,775		1,580
			1,555		1,872
Other program expenses			2 000		2,694
One Book One Province proj	ect		2,006		2,001
One Book One Province proj Personnel			11,929		9,663
One Book One Province proj Personnel Saskatchewan Library Week			11,929 7,458		9,663 4,899
Other program expenses One Book One Province proj Personnel Saskatchewan Library Week Summer Reading Club			11,929		9,663

See accompanying notes to financial statements.

## Saskatchewan Library Association Schedule of Restricted Funds

Year Ended January 31, 2020

(Schedule 7)

	Do	Mary onaldson ard Fund	Francis rison Trust	E	Maureen Woods ducation Bursary	E	entinuing fucation ant Fund	2020	2019
NET ASSETS - BEGINNING OF									
YEAR	\$	16,366	\$ 4,574	\$	53,063	\$	14,634	\$ 88,637	\$ 80,304
REVENUES									
Donations		170	100		325			595	575
Other	_				-		255	255	188
		170	100		325		255	850	763
EXPENSES								7372	
Bursary award		4,787	-		5,000		1,250	11,037	6,200
Grants		-	-		-		1,884	1,884	1,708
Other		753	-7					753	61
		5,540			5,000		3,134	13,674	7,969
EXCESS OF REVENUES									
(EXPENSES)		(5,370)	100		(4,675)		(2,879)	(12,824)	(7,206)
Interfund transfers (Note 5)		1,859			1,859		>=	3,718	15,539
NET ASSETS - END OF YEAR	\$	12,855	\$ 4,674	\$	50,247	\$	11,755	\$ 79,531	\$ 88,637

See accompanying notes to financial statements



# Thank you to our 2019 Donors!

Every donation to the Saskatchewan Library Association helps us continue to provide a variety of programs to libraries and communities across the province. Giving to SLA also supports the association in offering continuing education opportunities, awards, and scholarships to students and library workers. Each individual donation is meaningful and we are grateful for every contribution made in 2019. We would like to thank all members who donated to help us support library service in Saskatchewan. Your contribution will go a long way!

We would also like to express our sincerest gratitude to the Saskatchewan Order of the Eastern Star for their substantial financial contribution to the Saskatchewan Library Association — we truly appreciate their commitment to the library community. Their donation will help support children's programming for libraries and communities across the province.

Saskatchewan Library Association 10-2010 7th Avenue Regina, SK S4R 1C2

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