



SASKATCHEWAN
LIBRARY
ASSOCIATION

ANNUAL REPORT 2016-2017

Also available online



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Vision Statement

The vision of the Saskatchewan Library Association is to build and engage a library and information community that is an active force in Saskatchewan's social, economic and cultural development.

Statement of Beliefs and Principles

1. The Saskatchewan Library Association is a province-wide, volunteer, non-profit organization designed to further the development of library service.
2. The Saskatchewan Library Association is a general rather than an exclusively professional organization that includes as members: individuals, institutions, and organizations who share a common interest in library service.
3. The Saskatchewan Library Association believes that:
 - a) Library staff recognize the diversity of viewpoints in society; they encourage the free exchange of ideas and knowledge and as such they must operate in an environment of intellectual freedom;
 - b) Library staff nurture an informed democracy and a compassionate pluralism;
 - c) Library staff are committed to literacy and lifelong learning;
 - d) Library staff possess both general and specific knowledge and are skilled in its application in an information environment;
 - e) Library staff are key to accessing library resources and information and to fostering new experiences and discoveries;
 - f) Libraries are better supported by the unified efforts of an umbrella organization which can bring together key constituents – members, government funding agencies, other organizations, and library users;
 - g) Libraries of all kinds are fundamental to the cultural, educational, recreational, economic, and political well-being of the people of Saskatchewan;
 - h) Libraries are valuable assets to the community by adding to and reflecting the quality of life in the community;
 - i) Libraries are an essential part of a community, providing many forms of information and participating actively in community life;
 - j) Library resources must be accessible to all.

Mission Statement

The Mission of the Saskatchewan Library Association is to be the recognized voice of and support to Saskatchewan's library communities.

Roles of the Association

The Saskatchewan Library Association achieves this mission by fulfilling the following roles:

- a) Encouraging communication and fellowship among members, library staff, and others;
- b) Fostering continuing education for library staff;
- c) Identifying and responding to issues and situations that affect library staff and libraries;
- d) Supporting the principles, standards, and practices that are essential to the provision of excellent library service;
- e) Promoting cooperation among libraries;
- f) Promoting the awareness of libraries as integral parts of their communities;
- g) Partnering with other cultural organizations in promoting the cultural development of the province;
- h) Partnering with other library associations to achieve common objectives.

2016-17 Board of Directors

President	Michael Shires
Treasurer	Brad Doerksen
Vice President for Membership and Publications	Linda Winkler
Vice President for Advocacy & Development	Nancy MacKenzie
Member at Large	James Hope Howard
Member at Large	Alison Jantz
Member at Large	Tasha Maddison
Member at Large	Alan Kilpatrick
Ex-Officio/ Executive Director	Judy Nicholson

PRESIDENT'S REPORT

It has been a pleasure to have worked very closely by phone, email, and in person with Executive Director Judy Nicholson on various projects, helping establish initial drafts for Executive and Board of Director meetings, and discussing high level issues. I would also like to also extend my gratitude to Anne Pennylegion, Program Coordinator, Gloria Bearss, Administrative Assistant, and Carol Todd for their work.

Here is an overview of some of my other activities:

- Attended the Canadian Library Association's Policy Forum in Ottawa in June 2016
- Attended The Partnership Summer Retreat in Toronto in August 2016
- Attended The Partnership Winter Retreat in Toronto in January 2017
- Attended Ontario Library Association's SuperConference and CFLA's first AGM
- As of February 28, 2017 I chaired meetings of the Board of Directors in Regina (June changeover), La Ronge (October), Manitou Springs (November), Saskatoon (January)
- Ongoing work with the Executive Director to host a day-long Forum in Regina in March 2017 and invite library associations from Saskatchewan
- Ongoing work with the Executive Director to confirm with targeted national library associations and organizations to partner in the 2018 Saskatchewan Libraries Conference in Regina
- Coordinated drafting the new CFLA-FCAB Prairie Provinces Representative Board position guidelines for inclusion in SLA's Handbook
- Member of 2017 Conference Planning Executive Team and assisted drafting a new conference planning handbook
- Mentored Linda Winker, new Vice-President for Membership and Publications
- Active member in several committees: Conference Planning, Continuing Education, Membership, Personnel, and Publications
- Assisted with planning the One Book One Province Saskatchewan book launch in Regina
- Continued with reviewing contents in boxes in storage at the SLA Office. Materials include duplicate copies of conference programs, old issues of The Forum, posters, email correspondence, committee meeting minutes, and financials older than eight years. This project started in summer 2014 and is nearing completion. The next phase is to determine is sorting out items set aside for the Provincial Archives and the SLA Office.
- SLA hosted *Saskatchewan Libraries Forum: Finding Common Ground* in Regina on March 20, 2017. Representatives from library associations and related stakeholders from Saskatchewan were invited. Individuals from the Saskatchewan School Libraries Association, Saskatchewan Library Trustees' Association, and Saskatchewan Health Libraries Association along with 3 SLA board members participated in a moderated, day-long discussion. The Forum discussed ways to engage more, and in creative new ways, with SLA, partner library associations, and the new Canadian Federation of Library Associations (CFLA-FCAB). Conversations identified prominent issues in the Saskatchewan library community that intersected with CFLA's three main priorities of advocacy, policy and research. The second part of the Forum discussed methods to ensure that the issues of the Saskatchewan library community would be effectively communicated within the province and then heard at the national level through CFLA-FCAB's Prairie Provinces Representative. A report is being drafted and it will be shared to SLA's membership and the province's library community on various communications channels.

Respectively submitted,
Michael Shires,
2016-2017 President

EXECUTIVE COMMITTEE

Committee members were: Brad Doerksen, Nancy McKenzie, Judy Nicholson, Michael Shires (Chair), and Linda Winkler. In October 2016 Anastasia Gould, Vice-President, Membership and Publications, resigned to pursue to a new career opportunity. As per Section 5 in SLA's Handbook, the association's Board of Directors appointed Honourary Life Member Linda Winkler to fill the position until June 2017. As of February 28, 2017 teleconference and face to face meetings were held in July, August, September, October, November, December, and January. Meeting focused on high level items from various committees and discussions that the President had with the Executive Director and then prioritizing discussion and decision items for meetings of the Board of Directors. One item was preliminary planning for the association's 2018 conference to be held in Regina and two meetings took place in shortlisted conference venues.

Respectively submitted,
Michael Shires
2016-2017 President

TREASURER'S REPORT

It has been my privilege to serve on the Board of the Saskatchewan Library Association as Treasurer this past year. In advance of each meeting of the board, I examined the financial statements of the association and submitted them to the Board for consideration and approval. I've also tried to help myself and the board better understand the financial state of the association and how revenue and expenses are currently structured from a "big picture" perspective.

A number of projects were undertaken this past year. I worked with the Executive Director to implement the selection of a new auditor (Robert Szautner) as per the 2016 AGM. Early indications are that Mr. Szautner will serve us well in this capacity. Ongoing is work to reformat the budget spreadsheets and documentation the board and particularly the treasurer and Executive Director work with. The goal is to bring greater standardization, clarity, and ease of use/understanding for new board members and future treasurers in particular. We also continue to monitor the effects of recent changes to the individual membership fee structure on overall dues revenue.

With the approval of another three years of funding from SaskCulture, the previous draft budget for 2017-18 was re-submitted with very minor changes for the board's approval. We continue to think and talk about how we generate revenue for the association and how we support our members through various programs and grant mechanisms.

SLA continues to enjoy a sound financial footing, due in large part to generous funding from SaskCulture. I am also appreciative of the ongoing efforts by SLA staff and the volunteer board to find ways to conduct the work of the association in an efficient and cost-effective manner, which have also made a contribution to our stable financial position at the close of the 2016-2017 fiscal year.

Respectfully submitted,
Brad Doerksen
2016-2017 Treasurer

ADVOCACY REPORT

The Advocacy Committee has worked on increasing our collective capacity to advocate effectively on behalf of Saskatchewan libraries. Researching library advocacy resources from around North America including:

Library Advocacy Unshushed – (Wendy Newman <https://www.edx.org/course/library-advocacy-unshushed-university-torontox-la101>)

Library Advocacy Train the Trainer (Wendy Newman - 2016 SLA Conference)

ALA Transforming Communities (<http://www.ala.org/transforminglibraries/libraries-transforming-communities>)

ALA Office for Advocacy (<http://www.ala.org/offices/ola>)

Libraries Matter 2008 (<http://slta.ca/advocacy>)

CLA – Advocacy Now! (<http://cla.ca/wp-content/uploads/LibraryAdvocacyNow.pdf>)

Building a framework to support SLA members in creating effective advocacy plans that includes:

- Objectives
- Target Audience
- Developing your Message
- Spring Board Stories
- Strategies and Tools
- Timelines
- Communication Tools

Sharing what we have learned through:

- Various SLA communication vehicles
- SLA Conference Session: *Library Advocacy: You Can Do It!* designed to support Saskatchewan Library leaders in creating advocacy plans with clear deliverables, strategies and accountability for moving forward
- Annotated bibliography of noteworthy advocacy resources
- Accountability partners model – to be introduced at the 2017 Conference
- I would like to thank the members of this group for their commitment to creating an iterative learning model that supports library Advocacy capacity in Saskatchewan, Cara Bradley, Greg Elliot, Gwen Fisher, Alison Jantz, Deborah McConkey and Judy Nicholson.

Respectfully submitted,

Nancy MacKenzie

2016-2017 Vice President, Advocacy and Development

CONTINUING EDUCATION

Michael Shires, Alison Jantz, Tasha Maddison, Regan Balfour, Barbara Nelke and Kari Zinkhan-Davies are the 2016/17 Continuing Education committee members.

One of the main tasks that we initiated this year was to clarify the application requirements for the CE grants and the eligibility specifically for the category 1 grant. The committee decided that the purpose of the category 1 grant is for continuing education, following graduation from a degree or diploma program and for the professional development of the individual to further their knowledge. We felt that this criteria was not clearly defined in the original document, so we took steps to update the guidelines. We also reviewed the effectiveness of the grants and the uptake from the membership. The committee decided that there will no longer be a standard number of grants awarded each year. The number of grants awarded will be based on the strength and quality of applications, the amount of money available in the account, and will be at the discretion of the CE committee.

The CE committee was responsible for the dissemination of a few additional grants this past year including an Anniversary Conference Scout grant (details to be announced at the SLA 2017 conference), an incentive for TD Summer Reading Programmers to attend the SLA conference, funding towards a learning opportunity offered by the Multicultural Council of Saskatchewan and finally, funds for an individual to attend the SALT annual conference this past September.

The CE Committee continues to work on a committee timeline and communications plan to better organize the tasks of the committee and create a clear direction for how our committee work and member opportunities are communicated. This work was started in December 2016 and will be ongoing. Part of our communication plan is to provide our members with testimonials and experiences from past CE grant recipients to not only showcase their projects but to share their experiences of the process with SLA members. Communication planning is in progress.

The CE Committee is looking into how we can make a stronger connection with the Multitype Library Board. We would like to use their current strategic plan to discover ways in which our projected CE goals and projects might fall in line with and enhance their work and projected goals. What can the CE Committee do to help promote their work and offerings such as CE events and opportunities?

Respectfully submitted,
Alison Jantz
Member at Large

FUNDRAISING COMMITTEE

The fundraising committee will be running an event in early September. We have a variety of purchased and donated items that will be raffled off. It will be open to anyone within the province of Saskatchewan with an additional incentive for individuals to share or promote on social media channels for further entries. We have designated three possible areas in which the proceeds will be put towards: CultureDays, Continuing Education Fund and the One Book initiative for 2018. The fundraising committee also is responsible for the selection of the Maureen Woods Education Bursary recipient. The winner will be announced at the Saskatchewan Library Association Conference this upcoming May.

Respectfully submitted,
Tasha Maddison
Member at Large

MEMBERSHIP COMMITTEE

Committee members are Linda Winkler (Chair) Michael Shires, Alison Jantz, Sara Roberts, Denise Leduc, Robert Thomas. Linda Winkler assumed the position of interim Vice President Membership and Publications in November 2016 replacing Anastasia Gould.

In the past year the Committee carried forward several projects:

Survey of Institutional Members:

Initiated by the Executive Committee, the Membership Committee made the decision to investigate the two types of institutional membership currently in place. The outcome is intended to reduce the two types of institutional membership to one. The impetus to investigate institutional memberships had several bases. a) the reduction of cumbersome organizational bureaucracy for SLA. b) the harmonization of benefits for all library staffs regardless of number of library branches or locations. c) to permit a more seamless participation of members in the new Canadian Federation of Library Associations (CFLA). The Committee acknowledged that this review could impact current institutional fee structures. The Committee also considered the implications of basing a new fee structure on library staffing size since basing it on book or overall library budgets seems less relevant today. A survey was prepared by the Committee and approved by the Board that was sent to all institutional members in January 2017. The survey requested institutional member opinion on retaining both categories of membership or reducing to a single institutional membership.

Outreach to School Divisions in Saskatchewan:

The Committee sought to encourage school divisions to become members of SLA and to that end letters were sent out to 92 school divisions in the province. Early returns were that three school divisions joined SLA as institutional members. The Committee viewed this as a positive start to bringing more school divisions into the Association.

Portal Project:

The Committee initiated several lines of enquiry with the aim of increasing membership in SLA or improving membership involvement.

Interactive Map:

The Committee considered adding an interactive map to the SLA website that would graphically “pin” information such as SLA awards and various committee projects and events to the map. After investigation the Committee concluded that individual maps could be prepared in house for specific projects at significantly less cost.

Moderated Chat Blog:

A moderated test blog was added to the Events calendar for the One Book One Province initiative. If successful, a main page blog may be added to the website in future. The Committee also discussed a variety of ways to increase member involvement in the website through chat and commentary.

Instagram:

An online gallery of SLA photos for the website is in progress. A format plan is currently being developed that would allow photos to be scanned and tagged.

Website Infographic:

Another visual on the website that provides quick reference and information about the Association to its members. In 2017 work is underway to improve the content and graphic quality of the infographic.

Incentive For Students to Join SLA:

The Committee considered the early engagement of students in SLA; to encourage primarily student membership in the Association. A First Timers' Social at the SLA Annual Conference was suggested to the Board as a means of orienting and engaging first timers to the conference, whether these are students or entry level library employees. Another initiative is to send information and letters to library schools.

Social Events:

The Committee hosted two social events in 2016 and 2017. The third annual Happy Hour was held on November 3 in five different provincial locations (Regina, Saskatoon, Moose Jaw, La Ronge and Creighton). A less formal SLA Social was hosted in Regina and Saskatoon on February 15 2017. These events are popular with attendees giving library workers an opportunity to socialize with colleagues across a variety of different libraries and to exchange information and news. For SLA these socials events offer a chance to encourage member participation in the Association, and to encourage new memberships. The cost to SLA for the Happy Hour was \$704.44 while the second social was cost free.

Frances Morrison Award:

The SLA Frances Morrison Award is an award of merit for outstanding service to libraries given in the name of one of Saskatchewan's exceptional librarians. The award is not restricted to librarians or SLA members and is given when merited, not necessarily annually.

Respectfully submitted,
Linda Winkler
Vice President, Membership and Publications

PERSONNEL COMMITTEE

Committee members were: Nancy McKenzie, Brad Doerksen, Judy Nicholson, and Michael Shires (Chair). As of February 28, 2017 teleconference and face to face meetings were held in June, August, October, and November 2016. Major projects were:

1. Reaching a consensus on spending available funds for the SLA Office staffing scenario. The decision was to create a 12 month part-time contract position for a Communications Assistant. The individual would help coordinate the following tasks to relieve some workload of the Executive Director, Program Coordinator, and committees:
 - a. Support the Publications Committee
 - b. Assist with creating and posting content in various association communications tools (SLAte newsletter, newswatches, social media, and the annual report)
 - c. Coordinate drafting a branding project for SLA's new logoA job description was drafted, the position was posted locally and nationally, candidates were shortlisted, interviews conducted at the SLA Office, and the incumbent was hired in December 2016.
2. Job description for the Program Coordinator was revised in conjunction with drafting the new Communications Assistant position
3. Performance Review document for Office staff (excluding the Executive Director) was revised
4. Begin revisiting the Executive Director's job description and performance review document

Respectfully submitted,
Michael Shires
2016-2017 President

PROGRAM COMMITTEE

The SLA programming committee assists the SLA Program Coordinator Anne Pennylegion, in preparing and executing Saskatchewan Library Week, Culture Days, Freedom to Read Week, and the TD Summer Reading Club (please see below for full reporting of programs).

This year, the committee created logic models for all programs to ensure that outcomes are clearly articulated and understood, align with SLA strategic priorities and provide opportunities for volunteer engagement. The creation of a yearly programming calendar with detailed timelines and task description also support volunteer engagement and increased SLA programming capacity. In 2017 logic models will be used to evaluate all programs.

I would like to thank the members of this committee for their active involvement this year: Kimberley Hintz (Chair), James Hope Howard, Catherine Howett, Denise Leduc, Nancy McKenzie, Deborah McConkey, Judy Nicholson, and Anne Pennylegion.

Respectfully submitted by:
Alan Kilpatrick
Member-At-Large

PROGRAM ACTIVITIES



Freedom to Read Week 2016

SLA has offered 10 \$200 grants to member libraries for the past three years. Applications are juried by two or three board members. Although the first two years were slow to start, 2016 saw an increase in interest, I think largely due to more interaction with the Book and Periodical Council. We currently distribute about 600 posters to libraries across the province. They are provided free by the BPC and are usually distributed in January. With more social media postings, we also saw enhanced media interest and many news pieces were published locally within Saskatchewan and nationally.



TD Summer Reading Club and Performer Tours

Throughout the summer, the TD Summer Reading Club is a focus throughout Saskatchewan libraries. The TD Bank and LAC provide colourful, engaging materials, distributed to all participating libraries in the province and for the purpose of encouraging literacy and a love of reading through the summer months. SLA acts as a facilitator providing support to participating libraries. SLA works closely with Catherine Howett at the Provincial Library to ensure the timely submission of statistical information. SLA also applies to SaskTel for funds to help support the Performer Tours.

Evidence shows that librarian-supported public library programs that involve families, support independent reading activities, and offer enrichment activities over successive years can have a significant impact on student success.

In 2016, over 45,000 children were involved in the 2510 activities offered by public libraries over the 8 week summer programming period. SLA thanks Catherine Howett for her assistance and SaskTel for their generous, long standing sponsorship.



Culture Days 2016

From North to South, Culture Days is picking up steam. SLA offers 10 grants to member libraries to help plan projects and programs, and each year, the projects become more diverse and interesting. From Goodsoil to Val Marie, libraries planned activities ranging from community suppers to film showings. All activities were posted on the Culture Days website and a map was created to feature libraries hosting activities.



Saskatchewan Library Week 2016

Held during the third week of October SLW is an annual celebration of Saskatchewan Libraries. The theme for the SLW 40th anniversary was “Explore & Discover Saskatchewan Libraries”. For the 3rd consecutive year, SLA organized and promoted the “Book Spine Poetry Contest”, and also provided fifteen grants to libraries across the province. Locations of grant recipient libraries were included in a Google map and projects were creative and informative.

SLA thanks our committee members and sponsors for their support.

Respectfully submitted,
Anne Pennylegion
Program Coordinator

ONE BOOK, ONE PROVINCE SASKATCHEWAN

A 75th Anniversary Project



One Book One Province Saskatchewan began as a request by the Ministry of Education's Multitype Library Board (MLB) to the Saskatchewan Library Association (SLA) to implement a province-wide shared reading program that would aim to increase literacy and to create a reading culture by providing

opportunities for residents to become more socially engaged in their community through a shared story. It would also aim to promote libraries and literacy organizations, while raising their profile in the province, by providing opportunities for multi-organization collaboration in planning, promotion, and programs. Seeing an alignment with its own vision and mission, SLA agreed to take on the project as part of its 75 anniversary activities.

In spring 2016, The SLA board approved the terms of reference and provided a small budget to get the project started. A committee of volunteers and staff was formed to work on developing this first of its kind program in Saskatchewan.

The overarching theme was the promotion of tolerance and understanding of different points of view. A shortlist of titles was produced and in the spring of 2016 voting was opened to all SLA newsletter recipients. *The Education of Augie Merasty: A Residential School Memoir* by Joseph Auguste Merasty with David Carpenter, published by the University of Regina Press was chosen. The book fit with the theme of tolerance and understanding and enabled the committee to encourage discussions and engagement around the Truth and Reconciliation Committee's Calls to Action. "Augie" had intended to be a part of the planned events. Unfortunately, he passed away on February 27, 2017. All were very saddened by the news of his passing, but we felt incredibly fortunate that he would live on in the story he told and that we would have the chance to come together over the month to celebrate his life and legacy. He was testament to the power of story to heal and to bring people together, which is what we intended the program to do from the start.

Key stages in the development of the program included: theme and book selection, securing sponsorship, program development, partnership coordination, event planning, communications plan development, and assessment.

We were fortunate to have the University of Regina Press and the Saskatchewan Writers' Guild as partners. The U of R Press contributed by designing and providing print ready posters for distribution to all libraries in Saskatchewan and also by providing press releases. The Saskatchewan Writers' Guild sponsored the *One Book One Province* author tour, which saw David Carpenter travel to 9 libraries across the province. David needs to be especially acknowledged for his total commitment to the project. Other sponsors included the Saskatchewan Indian Gaming Authority and the Office of the Treaty Commissioner.

The Minister of Education, Don Morgan, proclaimed March 1, 2017 as One Book, One Province Day in Saskatchewan. Communication was key to engagement with strategies around social media, newsletter announcements, and media releases. This was an ongoing process throughout the period from December to April. The SLA website provided information about the resources and events as well.

A celebration launch was held on March 1, 2017 at First Nations University. This event included readings by David Carpenter, a discussion about the residential school experience with Blair Stonechild, and a performance by Brad Bellegarde (the original InfoRediculous). Another celebration event was held in Prince Albert at Saskatchewan Polytechnic on March 8, 2017. Elder Gertie, Augie Merasty's sister, gave her blessing and offered an opening prayer. Other members of Augie's family were in attendance and David Carpenter read from the book and answered questions.

In addition to the author reading tour and the larger celebration events, there were many community and local library events that took place throughout the month including a public reading of the book at the University of Regina which saw 13 members from across the University read Augie's story out loud. All event planners were encouraged to register and submit a short evaluation of their event. Their reports will help in the overall evaluation of the program and will assist SLA in determining the future of the *One Book One Program Saskatchewan* initiative.

For a list of committee members and more information on the program, visit <http://saskla.ca/program/one-book-one-province>

Respectfully submitted,
Colleen Murphy
2016-2017 Committee Chair

PUBLICATIONS COMMITTEE

Publications Committee initiatives over the past year have included revisions to the Social Media Communications Plan, a new online gallery feature for the revamped SLA website (saskla.ca), website upgrades for print-disability optimization, and adjustments of the frequency of SLAte newsletters to ensure the best possible reach for each feature.

The Committee wishes to recognize and appreciate the work of Anne Pennylegion, whose tireless efforts on SLAte make for an excellent read with each installment, and of Carrie Prefontaine, who has done excellent work on tracking and maintaining organizational engagement and usage statistics.

The most consistently popular features of SLAte have been our "Comings and Goings" and "Spotlight On" segments; the Committee is always looking for new subjects to feature, so if you are interested in participating in either, please contact SLA through the website, newsletter, or by email. And, finally, this year saw the addition of an SLA Instagram account (@sask_library_assoc) to the SLA social media presence; if you are on Instagram, give it a follow!

Respectfully submitted,
James Hope Howard
Member at Large

EXECUTIVE DIRECTOR REPORT

The SLA Board of Directors are hard-working, committed, involved members in the library community of the province. Their work continues to create positive momentum in SLA with opportunities to grow, innovate, and provide for the membership. Michael Shires works tirelessly at all of his duties as well as takes on additional tasks on a regular basis. The board is compassionate and provided me with the support I needed over the past year during my mother's terminal illness. I commend them all they are as people and as leaders in the library community.

Operational/management

While the cycle of operations continues, there have been stresses on the staff as we took on implementation of the One Book One Province project, have worked on the re-branding and the anniversary activities, and are addressing advocacy related to cuts to public libraries. To support the work of the office, we have contracted Carol Todd in a part time position as a communication assistant. We are working with the new auditor this year, which has worked out well. Brad and Judy continue to build an improved financial structure and aligning all the budgets, reporting, and processes to be consistent and give us a better understanding of the ongoing financial picture and the related board decision-making and financial oversight.

Organizational Maintenance

Policy documents need to be continuously updated and we are looking at some new processes to manage this and ensure that revisions are tracked. We are also setting up a log of board motions to ensure that all board members are informed of past motions that may impact their discussions, particularly for new members.

The development of the 2015-2018 Strategic Plan has been an important document and process to provide a guiding light for the work of the organization. Assessment and evidence will be incorporated into future planning.

The board held its second retreat at the end of August at St. Peter's College in Meunster as they reviewed the Strategic Plan and used it to guide the planning for committee work for the upcoming year. As well the board debriefed several governance learning events they had participated in over the past year, and determined how to apply the learnings into their ongoing work. In January they took it a step further, and did a mid-year review, adding suggestions around changes that could be made in the approach to governance.

Outreach

SLA is the member of several communities:

- There are the provincial cultural organizations funded through SaskCulture, which meet from time to time to address issues of mutual concern. An ongoing group also meets related to the implementation of the diversity initiatives.
- National networks exist within the Partnership with all the provincial and territorial library associations as well as the new relationships emerging with the institution of CFLA-FCAB.
- The One Book One Province project provided an opportunity to bring new sponsors, volunteer engagement, and relationships on board.
- Within the library community of Saskatchewan we continue to find ways to support the organizations and their initiatives. This led to the Saskatchewan Libraries Forum in March to discuss the role of SLA as the provincial liaison with CFLA-FCAB.

I would like to express my appreciation to the membership, Board, and staff of SLA, as well as members and staff of related organizations for support in developing my role within the organization.

Respectfully submitted,
Judy Nicholson
Executive Director

THE PARTNERSHIP REPORT

This group is made up of representatives (Presidents/ Executive Directors/Vice-Presidents) from provincial and territorial multi-sector library associations across Canada, and its focus is to build programs and services that individual members want and need, and that can at the same time generate revenue for each association. The Partnership provides an opportunity for member associations to share a variety of revenue-generating programs with each other, to make educational events available to association members, and to share other benefits. At each of the meetings the association representatives are updated on the Partnership initiatives and hear presentations from relevant organizations.

There are two meetings each year (January and August) and provide opportunities to network with other association volunteers, to compare notes on membership, issues, and strategies, and to consider library association work across the country. The Ontario Library Association (OLA) supports the meetings of this group financially and with meeting space, and offer travel expenses as well as complimentary registration at the OLA Superconference. In August, President Michael Shires attended the summer retreat, while Michael and Executive Director Judy Nicholson attended the January meeting and the OLA Super Conference.

- Current Services CEC and EI
 - Saskatchewan has not had much uptake on the Continuing Education Certificate program, so the revenue has dropped off. In 2016 we earned about \$500 from Education Institute webinars. Participation has dropped off a little. It is important for members to let us know what sessions would be off interest.
 - Bright Young Minds is new EI stream; EI payout to associations is annually.
 - EI Institutional pricing will be marketed heavily (\$1800 for a year and 10 connections)
 - Archived sessions are available for one year from date of session
- Library Marketplace – New site and name (formerly OLA Store)
 - Promotions code available to all associations for 10% off all items (no expiry date)
- Perkopolis – this discount site offers valuable “perks” for members of all library associations
- Job Board - Site primarily a service tool
 - Well used, Small operation but heavily invested staff spend much time to maintain the site
- Partnership Journal – there is a new logo, and push for more submissions.
- Communication Committee –Judy sits on this committee
 - This year completed a survey of associations around publication tools and timelines in an effort to push out more information about programming to the member associations.
- In January a session was held on values of members associations in order to come up with a list of Partnership values. Prior to the meeting the SLA board completed an exercise on values as well.
- CFLA-FCAB – the Partnership have members that sit at both tables and there is a cross – over of information sharing.

Respectfully submitted
Judy Nicholson
Executive Director

2016 CONFERENCE



The 2016 annual conference was a partnership with the Multitype Library Board to host a conference that would facilitate participation of a variety of library, museum, archival and other types of associations in honour of the Multitype Library Board's 20th anniversary. The following associations were represented at the Anniversary conference though the list is not limited to the following: Multitype Library Board, Saskatchewan Library Trustees' Association, Saskatchewan School Libraries Association, Saskatchewan Association of Library Technicians,

Saskatchewan Health Libraries Association, Museums Association, Saskatchewan Writers Guild, SaskBooks, Saskatchewan Literacy Network, Multicultural Council of Saskatchewan, and Saskatchewan Council of Archives and Archivists.

The Pre-conference workshops were well attended. The conference kicked off with the Mary Donaldson lecturer, Lindsay Knight (aka Eekwol) and followed by Joseph Boyden as the official keynote speaker. Exhibitors participated in the Exhibitor Lightning Rounds, which was a new feature for the conference. Several delegates provided positive feedback on their ability to network and learn from the different partner associations.

Event	Attendees
Total delegates	178
Pre Conference attendees	73
Mary Donaldson attendees	100-120
Keynote speaker (Joseph Boyden)	220
Concurrent and Spotlight On attendees	509+
Poster and Maker Sessions	16

We would like to thank the generosity of our sponsors (16) and exhibitors (27) for their support.

The Anniversary Conference was a success! Thank you to the SLA staff, the volunteers, and the presenters for making the anniversary conference such a special event!

Thank you for celebrating with us!

Respectfully submitted,
Susan Baer and Barbara Bulat
Conference Co-Chairs

CFLA-FCAB Report

It is both my pleasure to honour to provide this report for SLA's 2017 AGM. Founded in 2015, the Canadian Federation of Library Associations/Fédération canadienne des associations de bibliothèques (CFLA-FCAB) is the national voice of Canada's library communities. Through its member associations, including the Saskatchewan Library Association and the Manitoba Library Association, the Federation advocates for libraries on issues such as Indigenous library services, copyright, intellectual freedom, and accessibility. Our purpose is to: advance library excellence in Canada; champion library values and the value of libraries; and influence national and international public policy impacting libraries and their communities.

Building on the vision articulated in the document *Towards a Federation of Library Associations in Canada* that was finalized in December 2015, the founding Bylaws of the new Federation were developed during the first quarter of 2016. In advance of the first AGM which was held on February 1, 2017 in Toronto, Ontario, CFLA-FCAB got to work with an interim Board that was named by the founding members. In February 2016 MLA and SLA both endorsed me as the Prairie Provinces representative to the Board. CFLA-FCAB was formally incorporated in May 2016.

The first elected Board was formed on February 1, 2017. SLA and MLA endorsed the nomination of Alix-Rae Stefanko as the Prairie Provinces Board member for a one-year term, which was ratified by the members at the AGM. Throughout 2016 and into 2017 MLA has worked closely with the SLA Executive to develop a foundational policy and procedures for nominating and endorsing a Prairie Provinces board member as required. In addition, establishing a terms of reference for the Prairie Provinces Board member.

CFLA-FCAB struck two committees in 2016: the Truth and Reconciliation Committee and a Copyright Committee. SLA nominated 3 members to these committees. SLA members serving on the Truth and Reconciliation Committee included Cynthia Bretell and Carol Cooley. The SLA member serving on the Copyright Committee is Christina Winter.

Notable CFLA-FCAB projects and initiatives in 2016 include: Proclamation of October 21, 2016 as Canadian Library Workers Day; Participation in the Canadian Library Month October 2016 Campaign; IFLA membership and WIPO accreditation; Consulting with Canadians on Planned Accessibility Legislation; Canadian Content in a Digital World Submission and the adoption of numerous CLA Guidelines and Position Papers for the Federation. Please read more about CFLA-FCAB in the 2016 Annual Report : <http://cfla-fcab.ca/wp-content/uploads/2017/01/CFLA-FCAB-Annual-Report-2017.pdf>

In Spring of 2016, CFLA-FCAB hired Senior Project Executive Kevin Brennan on a 1 year contract. Kevin's contributions have been invaluable to the start-up of the organization. As the close of the contract drew near CFLA-FCAB issued a job posting inviting applications for the position of Manager in March 2017.

I look forward to serving as your Prairie Provinces Representative throughout the term. I also look forward to meeting you and celebrating SLA's 75th Anniversary at the Saskatchewan Libraries Conference 2017!

Respectfully submitted,

Alix-Rae Stefanko
Secretary, CFLA-FCAB
Prairie Provinces Board Member

CANADIAN FEDERATION OF LIBRARY ASSOCIATIONS (CFLA-FCAB)

SLA Liaison Report

In December 2016, the Board of Directors endorsed Alix-Rae Stefanko, President of the Manitoba Library Association, to be the Prairie Provinces Representative on the CFLA-FCAB Board of Directors. This is a one-year term after which, the responsibility to fill the shared seat will rotate to a member of SLA for a two-year term. All CFLA-FCAB board members will serve two-year terms starting in 2018.

CFLA-FCAB struck a Truth and Reconciliation Committee (TRC) with broad representation from all CFLA-FCAB regions and provinces. SLA members Carol Cooley and Cynthia Bretell sit on this national committee. Their task is to inform CFLA-FCAB of events and conversations surrounding the national TRC and find ways to incorporate those goings on into the CFLA-FCAB. They are also discovering which of the TRC Calls to Action are relevant to libraries and, through discovering best practices regarding Indigenous Peoples of Canada, how libraries can address the Calls to Action, become involved in the processes, and adequately support the needs and outcomes of those library-relevant Calls to Action. Specific foci will be around the decolonization of libraries in Canada and building relationships with indigenous communities around the country.

CFLA-FCAB has also launched a Copyright Committee and will investigate many issues including Canadian Content in a Digital World. SLA member Christina Winter sits on this national committee. The first annual meeting of the CFLA-FCAB was held in February 2017 in conjunction with the Ontario Library Association SuperConference.

The CFLA-FCAB Board endorsed a letter sent by the SLA President proposing that Regina host a 2018 CFLA-FCAB National Forum as part of the Saskatchewan Libraries' 2018 Conference. It is expected that the Canadian Association of Research Libraries (CARL-ABRC) and the Canadian Urban Libraries Council (CULC-CBUC) will also participate by holding business meetings during that week. Alix-Rae Stefanko has volunteered to be a member of the 2018 executive conference planning team and liaise with CFLA-FCAB.

For more information on any of these topics, please visit the CFLA-FCAB website: <http://cfla-fcab.ca>

Respectfully submitted
Alison Jantz
Member-At-Large

SLA REPRESENTATIVE TO MULTITYPE LIBRARY BOARD

Current Board Members

- Other Information Providers
- Aboriginal Library services
- Ms. Marilyn Belhumeur, Gabriel Dumont Institute Library
- Archives
- Tim Hutchinson, Head of University Archives & Special Collections, University of Saskatchewan
- Saskatchewan Library Association
- Colleen Murphy, Associate University Librarian, Academic Liaison and User Services

Post-Secondary Education

- Rian Misfeldt, Academic Director, Library & Testing Services, Saskatchewan Polytechnic
- Jennifer Shrubsole, Library Teaching & Learning Coordinator, South at Saskatchewan Polytechnic (BOARD CHAIR)

Public Libraries

- Vacant (public library director)
- Vacant (Saskatchewan Library Trustees' Association)

School Libraries

- Charlotte Raine, Consultant/Learning Coach, Good Spirit School Division
- Vacant (Saskatchewan School Board's Association)

Special Libraries

- Melissa Bennett, Legislative Librarian for the Saskatchewan Legislative Library
- Suzy Bear, Librarian for the Prince Albert Parkland Health Region (PAPHR)

PLLO

- Alison Hopkins, Provincial Librarian and Executive Director of the Saskatchewan Provincial Library and Literacy Office
- Regan Gunningham, Multitype Library Services Coordinator, PLLO

Meetings and Reports

- April 12, 2016 by teleconference
- October 17, 2016 at PLLO
- December 5, 2016 at the University of Regina Library
- January 27, 2017 PLLO/teleconference
- March 29, 2017 PLLO/teleconference

At the October and December meetings, the Board reviewed its role and ongoing programs. All formal communiqués, minutes and documents of the Multitype Library Board are available on the Saskatchewan Libraries website at <http://sils.sk.ca/campusguides.com/MLB/about>

In place of the annual community meeting, the MLB presented a pre-conference session, *Library Space Transformation* on May 5, 2016 at the Saskatchewan Libraries Conference. The session brought together 33 library staff from public, school, post-secondary and special libraries.

Following the provincial budget, the 2017 community meeting, originally planned for April 13, 2017, was postponed.

The *Multitype Database Licensing Program (MDLP)* held its AGM on April 18, 2016. The partners agreed to make changes to the core collection, the collection policy and to make a small decrease to the partner contributions. The MDLP partners put forward a motion to undertake a program review. To this end, a subcommittee was assembled with MDLP partner representatives from each library sector. The subcommittee was tasked with developing a framework to review the program. The subcommittee designed and distributed a survey among all partner libraries during the fall to determine the appropriate scope and review. The Committee intended to present a recommended review process to the MDLP partners at the AGM in April 2017.

Training

Several webinars were presented including:

- *Encyclopedia Britannica* June 8, 2016
- *Business Source Elite* October 5, 2016
- *eLibrary Canada* November 16 and 17, 2016
- *Novelist Plus* December 14 and 15, 2016
- *Canadian Major Dailies* (Canadian Newsstand) January 25 and 26, 2017
- *CPI.Q* February 22 and March 2, 2017
- *Gale Literary Sources* March 22 and 23, 2017

Saskatchewan eBook Initiative

MLB was working with stakeholders to increase access to Saskatchewan content in the electronic collections of the province's libraries. The initiative was designed to raise the profile of Saskatchewan authors and publishers through greater exposure to librarians, educators and students, library patrons and the general public. To support this goal, the Ministry of Education provided funding for a pilot project to convert Saskatchewan books to accessible EPUB 3 format. eBooks in this collection were also made available to people with print disabilities as part of the national Network for Equitable Library Service (NNELS). The Saskatchewan eBook Initiative concluded March 31, 2017. The collection is still available through Library2Go.

The Library Toolshed

The Library Toolshed is a repository of library training, programming and promotion resources developed by BC, Alberta, Manitoba and Saskatchewan libraries. Anyone can download and reuse these materials that are under a Creative Commons License. The Library Toolshed is looking for library developed Truth and Reconciliation programs in order to highlight and share the excellent TRC programs developed in the western provinces. For more information <https://librarytoolshed.ca/>

Saskatchewan Digital Alliance

The SDA is planning a meeting for the fall to discuss future directions of digitization initiatives within the multitype community, including priorities, resourcing options and models, and governance options including the role of the SDA.

Respectfully submitted,

Colleen Murphy

SLA Representative to the Multitype Library Board

SLA REPRESENTATIVE TO THE SASKATCHEWAN BOOK AWARDS

As a member of the Saskatchewan Book Awards Board of Directors I have attended monthly board meetings via teleconferences and assisted the SBA with its work as a member of the fundraising committee. The fundraising committee organized the successful fall Brunchraiser, and has been seeking out new sponsorship and funding opportunities for the prizes and ceremony. As a member of the board I also acted as the facilitator for the Young Adult Literature Award shortlist conference call to assist judges with the process of selecting the shortlist.

Respectfully submitted,
Lindsay Baker

SLA REPRESENTATIVE TO SASKATCHEWAN POLYTECHNIC LIBRARY AND INFORMATION TECHNOLOGY ADVISORY COMMITTEE

One in-person meeting a year is held in Saskatoon where the representatives of various institutions are updated and provide information to the Saskatchewan Polytechnic Library and Information Technology Program. The meeting was held on June 11, 2016. Highlights included:

- An update on the present state of the program, including student recruitment concerns
- Discussion regarding the new applied certificate
- An update on library technician hiring practices in the various Saskatchewan institutions.

In early 2017, Chasity Berast became the new Program Head. Cynthia Bretell is now a full-time instructor.

Respectfully submitted
Susan Baer
Director of Libraries & Archives
Regina Qu'Appelle Health Region

SLA REPRESENTATIVE TO SASKATCHEWAN YOUNG READER'S CHOICE AWARDS INC.

As the representative for SLA on the SYRCA Board this past year, I had the opportunity to work with a group of people who are dedicated to increase literacy in young readers in Saskatchewan. I was the fundraising director and although I sent out over 35 requests for funding, we did not receive very much support due to the economic slowdown in Saskatchewan.

The Willow Awards' website crashed last summer and as a result, they are in the process of creating a new website which will launch at the end of the current voting season. This is to prevent any votes from getting lost over this year.

I also participated as a reader on the Shining Willow Award selection committee. We read approximately 110 picture books and narrowed the selection down to 10 nominees and 2 alternatives in case the Board did not accept the 10 nominees. This was an amazing opportunity to read and discuss the newest Canadian titles.

Respectfully submitted,
Cynthia Bretell

SLA REPRESENTATIVE TO UNIVERSITY OF REGINA SENATE

It has been my pleasure to continue to serve as the Saskatchewan Library Association's representative on the University of Regina Senate. The Senate includes broad public representation, with members from various geographical areas and many professions within the province. It has been described as the University's "window on the world," and serves to enhance two-way communication between the University and the broader community.

I have attended two of the three Senate meetings that have been held since my last annual report. Highlights from these meetings include:

1. Students continue to attend the University of Regina in record numbers, demonstrating the relevance of a postsecondary education. For the Fall semester, overall enrolment (including the Federated Colleges) was close to 15,000 students. This marks the eighth consecutive year of enrolment increases, and the sixth consecutive year of record enrolment.
2. After a great deal of planning and public consultation, the University is proceeding with the College Avenue Campus Revitalization. This work includes upgrades to Darke Hall and the College Building, as well as the demolition of the Conservatory and Gallery buildings. Failure to act now would have left the future of the College Avenue Campus and the programs it houses in jeopardy.
3. The University of Regina, like other publically funded institutions in the province, is concerned about the upcoming provincial budget, given indications from government that it will be very lean. The President asks that Senators and their constituents who believe in the importance of postsecondary education speak publically about the importance of the University of Regina and necessity of providing adequate funding for our students' education.

One point of specific interest to the library community was the introduction of the new University Librarian, Brett Waytuck, at the October 2016 Senate meeting. Many SLA members undoubtedly know Brett from his time at Provincial Library.

I will attend my final Senate meeting as SLA representative on June 7, 2017 and will provide a written report after that date. My three-year term ends on June 30, 2017, and I will turn this role over to another SLA member. It has been a pleasure to serve the association in this capacity.

Respectfully submitted,
Cara Bradley

HONOURARY LIFE MEMBERSHIP

An Honourary Life Membership is conferred upon a current SLA member who has made a substantial and recognizable long-standing contribution to SLA and/or library service in Saskatchewan. As a member of SLA for life, the recipient has full voting privileges, does not pay annual dues, receives all Association publications, and may serve on committees. As well, this membership entitles the recipient to discounts at all SLA functions and workshops.

Audrey Mark served as the Director of PNLs for twenty-six years, from its foundation in 1990 through to 2016, and is inseparable from the rich history of the organization and its tireless drive to provide equitable library service across the northern half of our province. She was also one of the earliest members of the Multitype Library Board, and chaired the 1999 MLB Public Relations Committee that would lead to the establishment of the Maureen Woods Bursary.

Ms. Mark's contributions to the Saskatchewan Library Association are cause for celebration as well; she has shined as a frequent participant on SLA committees, served as the President of the SLA Board across 1996 and 1997, and was the recipient of the prestigious SLA Frances Morrison Award in 2002.

MARY DONALDSON AWARD OF MERIT RECIPIENT

The Mary Donaldson Award of Merit was established in 1977 to recognize library support workers and the essential services that they perform in Saskatchewan libraries. The Mary Donaldson Award of Merit is an award given annually since 1977 to a graduating Library Technician student enrolled at a library education institution in Saskatchewan.

The 2017 Recipient, Laura Greenshields, writes, "I am very invested in the future of libraries in our province. I have lived in Saskatchewan for most of my life, and plan on making my home here in the future. I want to be a part of ensuring our libraries remain a priority in terms of funding and relevance.

I have worked in various different fields in the last 13 years, and while I have found success, I have always wanted to contribute to society in a greater way. The work done in a library is so important to the social growth of a community. Through outreach, programming, and access to information these buildings promote knowledge as power and offer safe spaces for all. I want to be part of that. I want to feel that I am making my small difference in the world. I also feel very strongly about information literacy and want to help stem the tide of misinformation that is so prevalent today. Of course, I also love reading and want to work in a field where I enjoy the materials I am dealing with every day, and feel good about helping others to enjoy them as well."

MAUREEN WOODS EDUCATION BURSARY

The Saskatchewan Library Association is pleased to announce that the recipient of the 2017 Maureen Woods Education Bursary is Chasity Berast.

Chasity Berast defines multi-tasking. She has just this week graduated from the University of Alberta's MLIS program. She is the program head for the Library and Information Technology program at Saskatchewan Polytechnic, where she is also enrolled in their faculty certificate program. This past year she was a committee member of the One Book, One Province initiative, a committee formed through various provincial partnerships. All of this is in addition to being a wife and a mother. Chasity acknowledges that she is dedicated to teaching future generations of library technicians and is motivated to ensure that her students are successful.

"My aspirations of being a library professional began when I started working in libraries 20 years ago. I stepped away from libraries for about six years to work in disability services, but always knew that I would go back to working with libraries and I felt fortunate to be given the opportunity to teach future library workers the functions and responsibilities of libraries." writes Chasity.

One of her professors commented, "In addition to developing her professional interest, Ms. Berast executed course assignments with intelligence and imagination. It was clear that she has a strong combination of professional skill and sensibility that will serve her well as a recipient of the Maureen Woods Education Bursary. Moreover, should she receive this award, Ms. Berast should prove to be an exemplary professional who would illustrate its meaning."

This bursary is open to all students enrolled in or accepted in an ALA-accredited graduate degree program at the time of the award in library and information science or equivalent. Applicants must be willing to take up residence and employment in Saskatchewan for a period of at least one year following completion of their MLIS program.

The Maureen Woods Education Bursary was made possible by the generous donation of the Saskatchewan Provincial Library and Literacy Office, Saskatchewan Ministry of Education and through the efforts of the Multitype Library Board and the Saskatchewan Library Association. The bursary was established to promote the continued growth of professional librarianship in the province of Saskatchewan. The Saskatchewan Library Association administers the bursary annually.

SLA FRANCES MORRISON AWARD

The SLA Frances Morrison Award is an award of merit for outstanding service to libraries given in the name of one of Saskatchewan's exceptional librarians. This award is open to all, individuals or institutions or groups, and not restricted to professional librarians or SLA members. In 1981 she was awarded the Canadian Library Association's Outstanding Service to Librarianship Award. In 1999 she received the Saskatchewan Order of Merit for her contributions to library services in Saskatchewan. In 1982, Frances Morrison joined with the Saskatchewan Library Association in creating this award.

The selection committee and the Board of Directors selected Ruth Barker from Southeast Regional Library as the recipient of the 2017 SLA Frances Morrison Award. This award recognizes the outstanding contributions to library services and to the library community and province.

Ruth provides outstanding service to libraries and the library management team in the Southeast Regional Library system (SE), and collaborative leadership to provincial public library practitioner groups. Ruth's strong guidance, knowledge exchange, and professional practice have made significant, observable change to evidence-based practice, and served to support library staff capacity development in public libraries across Saskatchewan.

Her prior accomplishments in the field of Early Learning and Literacy and the relationships she has built over her professional life make her a pivotal member of the extended community of non-profits, Treaty and governmental organizations supporting literacy, and the development of children and families.

Ruth is both catalyst and glue - a responsive change agent grounded in outcomes-based practice with a far-sighted view of the collaborative future of libraries in the province, and a strong understanding of the needs of her communities. She is a cornerstone of her community of library practice.

She is a valued member of the Summer Reading Working Group and Evaluation Committee: exemplifying innovative practice through the development and sharing of; Storybird programming, (2013-2015), Aboriginal Storysacks (2013-present), a model for STEM kits for rural libraries (2017), and an ongoing engagement strategy for on-reserve and reserve-proximate practices.

In Saskatchewan, Ruth is recognized as a literacy leader, a family literacy expert, and a significant contributor to policies, programs and initiatives while she was on the board of directors for the Saskatchewan Literacy Network.

Saskatchewan Library Association

Financial Statements

Year Ended January 31, 2017

RDS

CHARTERED
PROFESSIONAL
ACCOUNTANT

PROF. CONC.

INDEPENDENT AUDITORS' REPORT

To the Members of Saskatchewan Library Association:

I have audited the accompanying financial statements of Saskatchewan Library Association, which comprise the statement of financial position as at January 31, 2017, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Accounting Standards for Not-for-Profit Organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

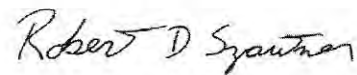
I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the organization derives part of its revenue from donations and fundraising activities which are not susceptible to complete audit verification. Accordingly, my verification of these revenues was limited to the amounts recorded in the records of the organization and I was not able to determine whether any adjustments might be necessary to revenues, excess of revenue over expenditures, current assets and net assets.

Qualified Opinion

In my opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material aspects, the financial position of Saskatchewan Library Association as at January 31, 2017, and the results of its operations and its cash flows for the year then ended in accordance with Canadian Accounting Standards for Not-for-Profit Organizations.



Robert D. Szautner
Chartered Professional Accountant


April 6, 2017
Regina, Saskatchewan

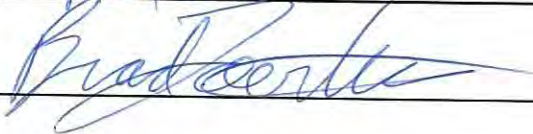
Saskatchewan Library Association
Statement of Financial Position
January 31, 2017

	General Fund	Restricted Funds	2017	2016
ASSETS				
CURRENT				
Cash	\$ 40,112	\$ -	\$ 40,112	\$ 27,171
Accounts receivable	1,642	-	1,642	2,932
Prepaid expenses	7,581	-	7,581	9,971
	<u>49,335</u>	<u>-</u>	<u>49,335</u>	<u>40,074</u>
INVESTMENTS (Note 3)	244,134	-	244,134	243,549
RESTRICTED CASH	-	79,024	79,024	85,761
	<u>\$ 293,469</u>	<u>\$ 79,024</u>	<u>\$ 372,493</u>	<u>\$ 369,384</u>
LIABILITIES AND NET ASSETS				
CURRENT				
Accounts payable	\$ 7,927	\$ -	\$ 7,927	\$ 6,981
Deferred revenue (Note 4)	98,463	-	98,463	96,325
	<u>106,390</u>	<u>-</u>	<u>106,390</u>	<u>103,306</u>
NET ASSETS	<u>187,079</u>	<u>79,024</u>	<u>266,103</u>	<u>266,078</u>
	<u>\$ 293,469</u>	<u>\$ 79,024</u>	<u>\$ 372,493</u>	<u>\$ 369,384</u>

LEASE COMMITMENTS (Note 7)

ON BEHALF OF THE BOARD





Director

Director

See accompanying notes to financial statements.

Saskatchewan Library Association
Statement of Operations
Year Ended January 31, 2017

	General Fund	Restricted Funds	2017	2016
REVENUES:				
Saskatchewan Lotteries Trust Fund Grant	\$ 168,000	\$ -	\$ 168,000	\$ 153,331
Self-generated (<i>Schedule 1</i>)	100,336	-	100,336	73,432
Restricted Funds (<i>Schedule 7</i>)	-	2,185	2,185	275
	<u>268,336</u>	<u>2,185</u>	<u>270,521</u>	<u>227,038</u>
EXPENSES:				
Administration (<i>Schedule 2</i>)	153,549		153,549	143,791
Travel and Meetings (<i>Schedule 3</i>)	24,250		24,250	24,518
Corporate Business (<i>Schedule 4</i>)	6,679		6,679	6,420
Public relations and Communications (<i>Schedule 5</i>)	2,743		2,743	2,465
Programs (<i>Schedule 6</i>)	72,265		72,265	59,848
Restricted Funds (<i>Schedule 7</i>)	-	11,010	11,010	14,110
	<u>259,486</u>	<u>11,010</u>	<u>270,496</u>	<u>251,152</u>
EXCESS OF REVENUE (EXPENSES)	\$ 8,850	\$ (8,825)	\$ 25	\$ (24,114)

See accompanying notes to financial statements.

Saskatchewan Library Association
Statement of Changes in Net Assets
Year Ended January 31, 2017

	General Fund	Restricted Funds	2017	2016
NET ASSETS - BEGINNING OF YEAR	\$ 180,317	\$ 85,761	\$ 266,078	\$ 290,192
Excess of revenues (expenses)	8,850	(8,825)	25	(24,114)
Transfers (Note 5)	(2,088)	2,088	-	-
NET ASSETS - End of year	\$ 187,079	\$ 79,024	\$ 266,103	\$ 266,078

See accompanying notes to financial statements.

Saskatchewan Library Association
Statement of Cash Flow
Year Ended January 31, 2017

	2017	2016
OPERATING ACTIVITIES		
Excess of revenues (expenses)	\$ 25	\$ (24,114)
Changes in non-cash working capital:		
Accounts receivable	1,290	889
Accounts payable	946	1,930
Deferred revenue	2,138	12,482
Prepaid expenses	2,390	(3,784)
	6,764	11,517
INCREASE (DECREASE) IN CASH FLOW	6,789	(12,597)
CASH - BEGINNING OF PERIOD	356,481	369,078
CASH - END OF YEAR	\$ 363,270	\$ 356,481
CASH CONSISTS OF:		
Cash	\$ 40,112	\$ 27,171
Restricted cash	79,024	85,761
Investments	244,134	243,549
	\$ 363,270	\$ 356,481

See accompanying notes to financial statements.

SASKATCHEWAN LIBRARY ASSOCIATION
Notes to Financial Statements
Year ended January 31, 2017

1. NATURE OF OPERATIONS

The Saskatchewan Library Association (the "Association") is incorporated under *The Non-profit Corporations Act* of Saskatchewan. It promotes through information exchanges, education and advocacy, a province-wide support of libraries and library services to the citizens of Saskatchewan based on co-operation, accessibility and resource sharing. The Association applied for and received registered charity status in 2003.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASPNO).

Fund Accounting

A portion of the monies received by the Association may only be used for specific purposes and accordingly are accounted for in separate funds. Temporary transfers of monies between these funds are recorded as interfund receivables/payables. Permanent transfers are recorded as transfers in the net asset accounts.

The General Fund accounts for the day to day operations of the Association.

The following Restricted Funds do not maintain individual bank accounts but the accounting records capture the activities and fund balances separately:

Mary Donaldson Award Fund – Initially established as a Trust, with SLA as the Settler on the Deed, to advance the cultural and informational contributions of libraries in Canada, to prepare and disseminate work on library services in the form of an annual lecture and present a Mary Donaldson Award of Merit scholarship. The Trustees transferred the Trust monies to SLA and determined to dissolve the Trust. A letter has been sent to the Charities Directorate requesting that the Mary Donaldson Trust be dissolved. The fund will continue to support the Mary Donaldson Award of Merit scholarship for a library technician student. The lecture will continue under the auspices of the annual Conference Committee.

Frances Morrison Trust – The Frances Morrison Trust supports the SLA Frances Morrison Award as an award of merit for a selected recipient for outstanding service to libraries given in the name of one Saskatchewan's exceptional librarians, Frances Morrison.

Maureen Woods Education Bursary – The Maureen Woods Education Bursary was established to promote the continued growth of professional librarianship in the Province of Saskatchewan. An annual bursary is awarded an MLIS student each year.

Continuing Education Grant Fund – The Continuing Education Grant Fund is used to give grants to members to attend workshops, to organize and host workshops, and to attend the SLA conference as first-time attendees.

SASKATCHEWAN LIBRARY ASSOCIATION
Notes to Financial Statements
Year ended January 31, 2017

(continues)

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued):

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized costs, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale or issue of financial instruments are expensed when incurred. Capital purchases are expensed at the time of purchase.

Financial assets including cash, accounts receivable, long-term and restricted investments are reported at amortized costs.

Financial liabilities including accounts payable and accrued liabilities are measured at amortized cost.

Revenue recognition

Saskatchewan Library Association follows the restricted fund method of accounting for contributions.

Restricted contributions related to general operations are recognized as revenue of the General Fund in the year in which the related expenses are incurred. All other restricted contributions are recognized as revenue of the appropriated restricted fund.

Unrestricted contributions are recognized as revenue of the General Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Grant revenues are allocated to the period the granting agency identifies. Grants relating to a period past the yearend are deferred.

Membership revenue is reported as revenue when received.

Programming and exhibition fees are reported in the period the related event takes place or the service is rendered.

Sponsorships relate to particular events and are reported as revenues when the event takes place.

Local businesses contribute services to assist the Association in carrying out its activities. The Association records contributed goods and services received during the year as revenue with an offsetting expenditure. The contributed services are \$881 (2016 - \$8,786) which are reported at their retail value as provided by the supplier.

Capital assets

Capital assets purchased, such as leasehold improvements, furniture and office equipment are expensed the year of purchase.

SASKATCHEWAN LIBRARY ASSOCIATION
Notes to Financial Statements
Year ended January 31, 2017

3. INVESTMENTS

	2017	2016
RBC Dominion Investment	\$ 240,980	\$ 240,000
Interest	3,154	3,549
Total investments	\$ 244,134	\$ 243,549

Term deposits bearing interest between 0.90% to 1.85% (2015 - 0.75% to 1.85%) maturing between February 2017 and February 2025.

4. DEFERRED REVENUE

Deferred revenue includes the following:

	2017	2016
Saskatchewan Lotteries Trust, annual grant	\$ 86,000	\$ 76,665
2017 Conference receipts	12,463	19,660
	\$ 98,463	\$ 96,325

5. INTERFUND TRANSFERS

The Board allocated 10% of current year conference excess of revenues (expenses) to each of the following restricted funds: \$1,044 (2016 – \$Nil) to Mary Donaldson Award Fund and \$1,044 (2016 - \$1,591) to the Maureen Woods Education Bursary. A further \$1,044 was allocated to deferred revenue for the 2017 Conference Mary Donaldson Lecture (unrestricted fund).

The unrestricted fund transferred \$Nil (2016 - \$3,500) to the Continuing Education Grant Fund.

6. FINANCIAL INSTRUMENTS

The Association is exposed to various risks through its financial instruments and management and the board are responsible to monitor, evaluate and manage these risks. The following analysis provides information about the Association's risk exposure and concentration as of January 31, 2017.

Credit Risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. Receivables relate to event sponsorships, government rebates and interest accruals and represent no significant risk of collection.

SASKATCHEWAN LIBRARY ASSOCIATION
Notes to Financial Statements
Year ended January 31, 2017

6. FINANCIAL INSTRUMENTS (continued)

Liquidity Risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Association has sufficient resources and equity at the yearend to manage its affairs for a reasonable period so this risk is considered to be low.

Interest Rate Risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. Interest rate risk is considered to be low since the Association has no debt or credit facilities nor does it rely on the interest income to support operations. The restricted funds offer support to their respective programs in relation to equity and investment earnings so some decisions may be affected by unusually low interest/investment revenues.

7. LEASE COMMITMENTS

The Association has lease commitments pertaining to an office rental and storage that is payable in monthly payments of \$578 expiring January 31, 2018.

8. CORRESPONDING FIGURES

Some of the corresponding figures have been reclassified to conform to the current year's presentation. The prior year comparative figures were audited by another firm of professional accountants.

Saskatchewan Library Association

Self-Generated
Year Ended January 31, 2017

(Schedule 1)

	2017	2016
Corporate sponsorships	\$ 26,053	\$ 18,000
Donations	246	271
In kind donations (Note 2)	881	8,786
Grants	5,000	-
Membership	14,380	14,195
Other income	3,710	5,070
Program/services	50,066	26,385
Fundraising	-	725
	\$ 100,336	\$ 73,432

Administration
Year Ended January 31, 2017

(Schedule 2)

	2017	2016
Office	\$ 14,048	\$ 14,960
Other	146	-
Personnel	139,355	128,831
	\$ 153,549	\$ 143,791

Travel and Meetings
Year Ended January 31, 2017

(Schedule 3)

	2017	2016
Annual general meeting	\$ 2,440	\$ 2,500
Board	18,827	17,115
Staff	2,983	4,903
	\$ 24,250	\$ 24,518

See accompanying notes to financial statements.

Saskatchewan Library Association
Corporate Business
Year Ended January 31, 2017

(Schedule 4)

	2017		2016
Bank charges and interest	\$ 1,262	\$	1,227
Insurance	176		377
Memberships	1,458		1,114
Professional fees	3,783		3,702
	<u>\$ 6,679</u>	<u>\$</u>	<u>6,420</u>

Public Relations and Communications
Year Ended January 31, 2017

(Schedule 5)

	2017		2016
Membership Initiatives	\$ 908	\$	1,432
Newsletter	692		792
Other	1,143		241
	<u>\$ 2,743</u>	<u>\$</u>	<u>2,465</u>

Programs
Year Ended January 31, 2017

(Schedule 6)

	2017		2016
Conference	\$ 40,640	\$	29,180
Grants to clubs	3,473		3,779
Leadership development	182		-
Other program expenses	354		6,966
One Book One Province project	404		-
Personnel	17,638		6,075
Saskatchewan Library Week	6,074		12,048
Summer Reading Club	3,500		1,800
	<u>\$ 72,265</u>	<u>\$</u>	<u>59,848</u>

See accompanying notes to financial statements.

Saskatchewan Library Association
Schedule of Restricted Funds
Year Ended January 31, 2017

(Schedule 7)

	Mary Donaldson Award Fund	Francis Morrison Trust	Maureen Woods Education Bursary	Continuing Education Grant Fund	2017	2016
NET ASSETS - BEGINNING OF YEAR	\$ 11,089	\$ 4,586	\$ 59,552	\$ 10,534	\$ 85,761	\$ 94,505
REVENUES						
Donations	10	30	2,145	-	2,185	275
	10	30	2,145	-	2,185	275
EXPENSES						
Lectures	-	-	-	-	-	4,279
Bursary award	1,200	150	5,000	4,290	10,640	8,404
Other	185	-	185	-	370	1,427
	1,385	150	5,185	4,290	11,010	14,110
EXCESS OF REVENUES (EXPENSES)	(1,375)	(120)	(3,040)	(4,290)	(8,825)	(13,835)
Interfund transfers <i>(Note 5)</i>	1,044	-	1,044	-	2,088	5,091
NET ASSETS - END OF YEAR	\$ 10,758	\$ 4,466	\$ 57,556	\$ 6,244	\$ 79,024	\$ 85,761

See accompanying notes to financial statements.